

Global Logistics Orchestration

Vendor Booking – Portal Users

JABIL

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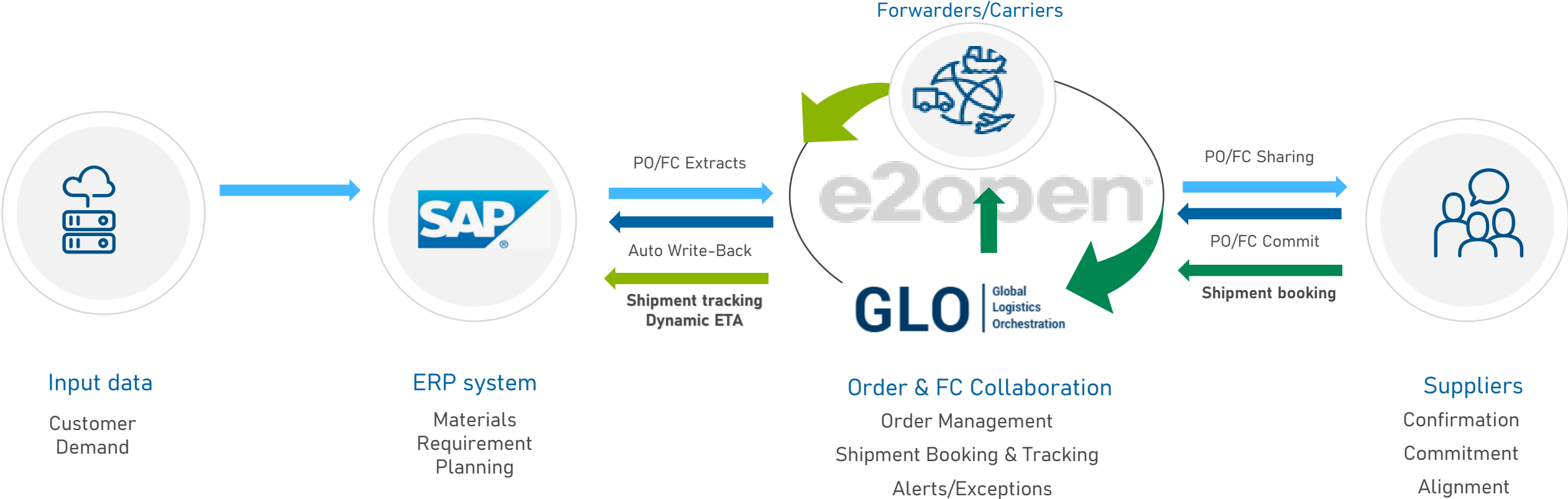


Global Logistics Orchestration

Process Overview

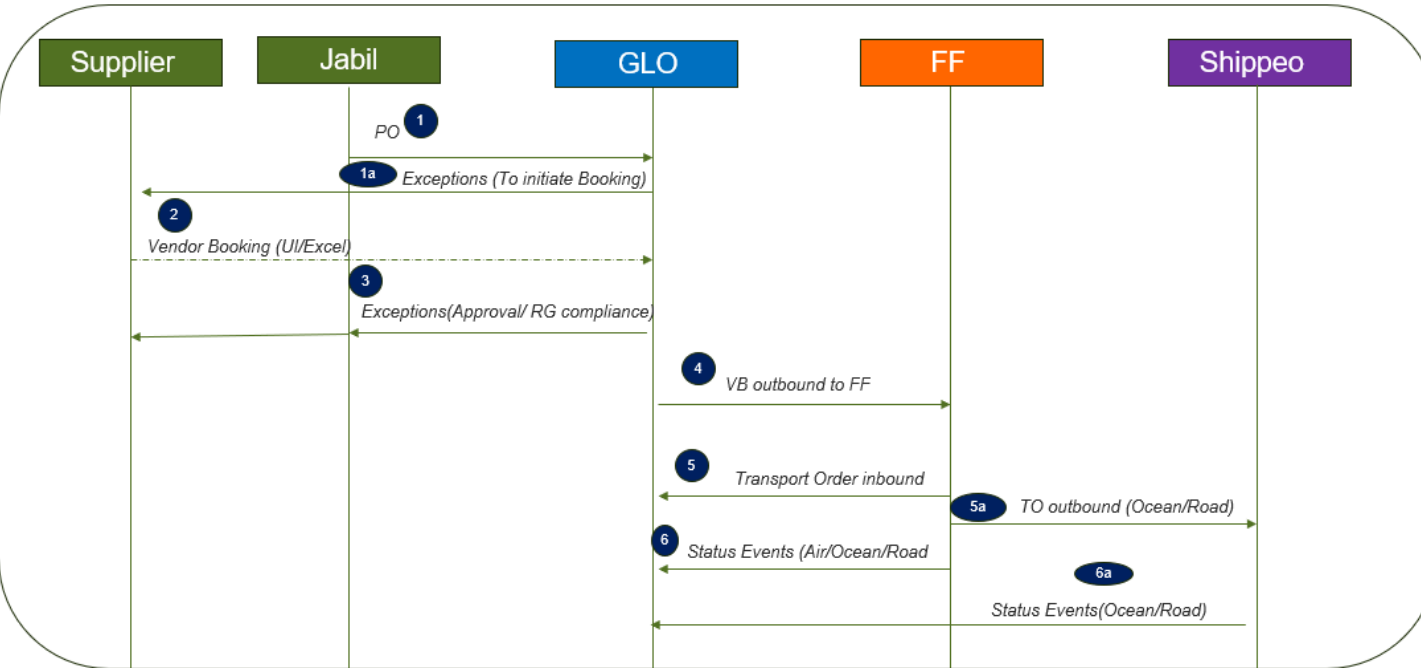
JABIL

How it Works



GLO seamlessly integrates into our current e2open Order Collaboration platform, streamlining your shipment booking by automating requests to freight forwarders and carriers. It also offers digital shipping and routing guide information, and an AI-enabled tracking process with real-time ETA updates.

High Level Process Overview



- Purchase Orders for e2open onboarded Suppliers are available in the tool
- E2open suppliers will be notified by system alert from e2open/GLO to initiate the Vendor Booking process for the Shipments that are ready to be shipped
- Suppliers will perform Vendor booking within GLO either via the UI.
- Suppliers' vendor bookings will be evaluated by the system based on digitized Routing Guide (RG) information, which Jabil publishes in the tool. Every RG-validated shipment will be reported in Analytics for further action.
- Successfully created Vendor bookings created in GLO will be sent to onboarded Freight forwarders every 30 minutes. The Freight forwarders can continue with subsequent bookings and the transport planning process
- Freight Forwarders, after completing the transport planning, will send transport order details along with vendor bookings to e2open/GLO
- GLO will source the events/Milestones from Freight forwarder (Air/Parcel/Ocean/Road) or Shippeo (Ocean/Road) for tracking and Visibility purposes of the shipments and provide accurate Arrival Date information to the users.
- From the e2open/GLO system, the Jabil ERP system will be updated with accurate ETA data automatically.

Overall Supplier booking process

1. Purchase Order (PO) Management:

- The PO is received in e2open and GLO, and the Supplier can access and acknowledge the PO and provide the Estimated Time of Arrival (ETA) in their Commitment during the weekly Open Order Report process or based on a New PO Alert - same as today - no changes
- **NEW:** After GLO goes live Supplier can also provide the Tracking Number on the PO, and **two new fields have been added to the PO list: Transport mode and Carrier name > which the Supplier should update if available. >> With that system will be able to match information with the carrier database and start shipment tracking automatically.**

2. Alert for Vendor Booking:

- A new Alert implemented: „**Vendor Booking Required Alerts.**”

An alert is sent to the Supplier to create a Vendor Booking in GLO based on the *PO commit date or the PO Req. Delivery date - (TR time from PO + 5 days preparation time)*

3. Vendor Booking Creation:

- The Supplier can use the email alert and the included LINK to start the shipment booking process. The link will be valid for 14 days.
- GLO validates the Vendor Booking to ensure it complies with the Routing Guide, specifically checking whether the correct carrier is selected.
- During the Vendor Booking process system will inform the Supplier about the expected carrier and transport mode based on digitized Routing Guide data and highlight with color if Supplier-selected data is different!

4. Non-compliant Carrier:

- If the carrier does not align with the Routing Guide, an email alert is sent to both the Jabil Buyer and Supplier, but the system **will not STOP** the booking process!
- If the Supplier has a history of non-compliance and they're on a „Restricted Supplier list”, the Vendor Booking goes through an approval process managed by the Jabil Buyer.
- The Jabil Buyer can either approve or reject the booking. In case of booking rejection, the system will notify the Supplier and request an update action for the booking.

Overall Supplier booking process

5. Freight Forwarder Interaction

- If the Jabil Buyer approves the Vendor Booking, the Vendor Booking is sent to the Freight Forwarder via a scheduled event.
- The Supplier sends shipment details and shipment documents to the Freight Forwarder through GLO.
- Supplier can upload all necessary shipment documents to their booking.
- The Freight Forwarder then books the shipment and sends back the Transport Order and Transport Unit details to GLO.

6. Event Updates:

- As the Transport Order progresses, the Freight Forwarder sends event updates back to GLO, tracking the shipment's status.
- GLO will send PO ETA update information to the Jabil ERP system automatically.

7. Vendor Booking outside of GLO and tracking data sharing:

- **Parcel Booking is not possible in GLO!** But the supplier can share tracking number, courier names, and transport mode information within GLO to support shipment visibility.
 - The email supplier can publish this information in the weekly order summary report or can use the Vendor Booking Required Alert/Excel attachment to share the necessary information.
 - Portal Suppliers can add the necessary data to the PO list during their weekly Order Review process



Global Logistics Orchestration

Menu & Navigation

JABIL

Access to the Portal

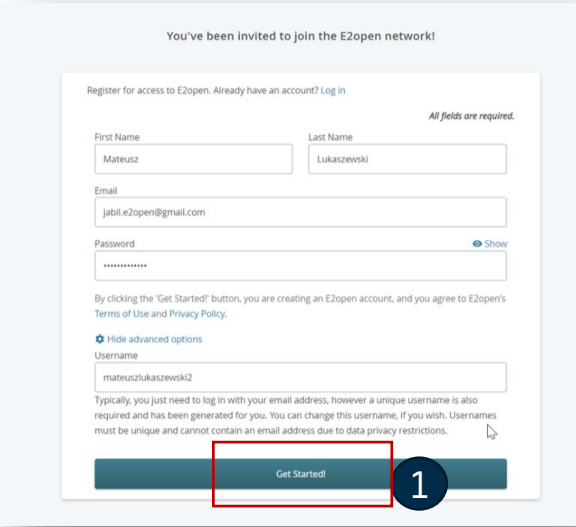
REGISTRATION

- Jabil will send an invitation email; please verify your email address to complete registration.
- **Registration is mandatory.** You may register multiple email addresses if necessary.
- Once registered, you can access the e2open portal anytime to view updated Forecasts, Purchase Orders, Goods Receipts, and Vendor Booking details and shipment in transit updates.

ALERTS

- New Purchase Order and Shipment Booking required Alerts are mandatory and will be released by the system automatically.
- Additionally, you can subscribe to email alerts to stay informed about Purchase and/or Forecast updates and transport-related information (milestone updates or shipment delays).
- More details about available alerts can be found in the [Alerts in GLO section](#)

Registration



You've been invited to join the E2open network!

Register for access to E2open. Already have an account? Log In

All fields are required.

First Name: Mateusz, Last Name: Lukaszewski, Email: jabil.e2open@gmail.com, Password: [masked]

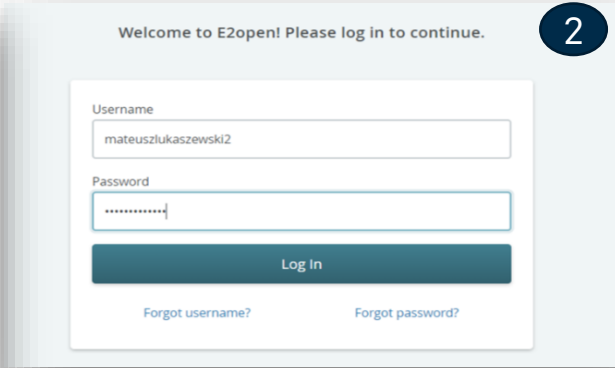
By clicking the 'Get Started' button, you are creating an E2open account, and you agree to E2open's Terms of Use and Privacy Policy.

Hide advanced options

Username: mateuszlukaszewski2

Typically, you just need to log in with your email address, however a unique username is also required and has been generated for you. You can change this username, if you wish. Usernames must be unique and cannot contain an email address due to data privacy restrictions.

1 Get Started



Welcome to E2open! Please log in to continue.

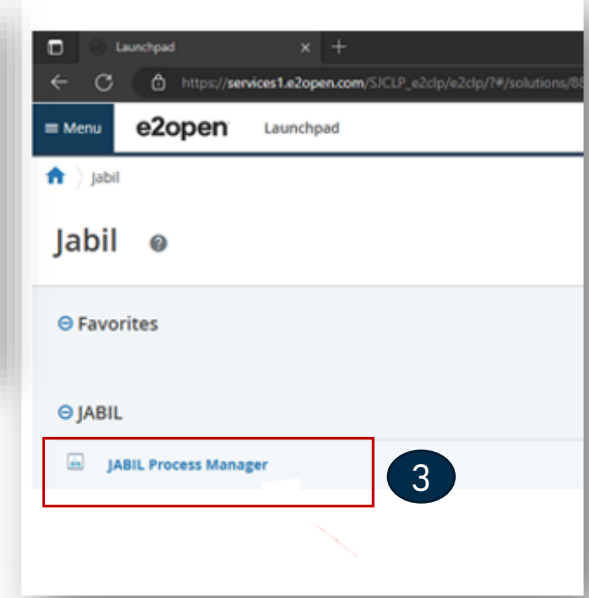
2

Username: mateuszlukaszewski2

Password: [masked]

Log In

Forgot username? Forgot password?



Launchpad

https://services1.e2open.com/SI/CLP_e2clp/e2dp/7#/solutions/BI

Menu e2open Launchpad

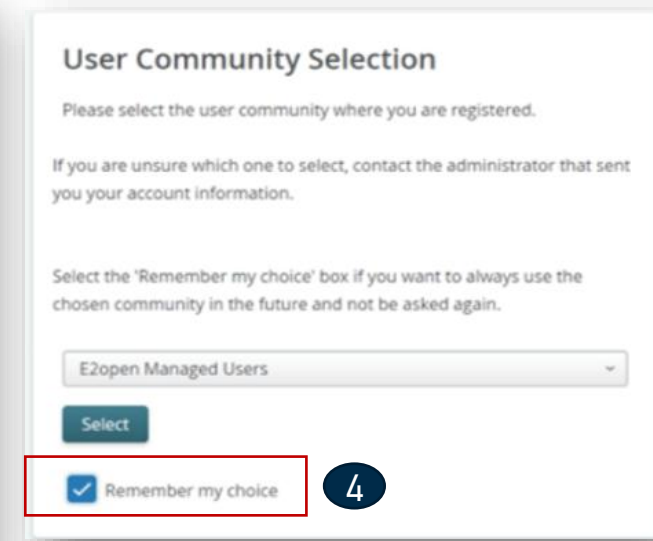
Jabil

Jabil

Favorites

JABIL

3 JABIL Process Manager



User Community Selection

Please select the user community where you are registered.

If you are unsure which one to select, contact the administrator that sent you your account information.

Select the 'Remember my choice' box if you want to always use the chosen community in the future and not be asked again.

E2open Managed Users

Select

Remember my choice **4**

1. After GO LIVE, you will receive an invitation email from the system. **Click GET STARTED.**
 - Follow the registration steps
 - **Note:** username by default is „first name” and „Last name,„ but the username must be unique (if it already exists in the e2open database then you need to adjust it. **Click GET STARTED**
2. To log in, you can use the email address provided during registration or a username
3. After login, you will be navigated to the e2open page >> Please click on **“JABIL Process Manager”**
4. Next step from the drop-down list, please select **e2open Managed Users** and tick the checkbox to **remember your choice**

Logging in

After you completed the registration steps, the system will send a confirmation email with a link to use for future log-in.

From: E2open, LLC <doNotReply@e2open.com>
Subject: [production] Welcome to the E2open Network!



Welcome to the E2open Network

Your registration is complete! Thank you for joining the E2open Network. As a reminder, please use sample@email.com when logging in.

Here are some useful links you can bookmark to return to E2open:

- **Launchpad:** <https://services1.e2open.com> → use this link to go back to E2open and log in

Should you have any questions, please contact xxx@jabil.com

You can learn more about E2open [here](#).

NOTE: Please do not reply to this email address. If you have any questions or concerns, email them to xxx@jabil.com

the support contact person could be different

here you will see the email address you previously registered

E2OPEN CONFIDENTIAL INFORMATION. This communication (including any attachments) is intended for the sole use of the intended recipient and may contain confidential, non-public and/or privileged material. Use, distribution or reproduction of this communication by unintended recipients is not authorized. If you received this communication in error, please delete all copies of this communication from your system.

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[Support](#)

Menu & Navigation

1. To access the Profile and Role Information, click the **My Profile icon** on the top right corner of the page. From there, you may:
2. View your username and role currently used,
3. Choose the Display Density: Comfortable, Cozy, or Compact,
4. Change the language and time zone preferences,
5. Switch Role (if you have multiple Supplier codes assigned),
6. Review the Application information, Privacy Policy, Acceptable Use Policy, and Terms of Use,
7. Log out.

The screenshot shows a user profile menu for 'Henriett Bakos' with the role 'MTIM Buyer Global: SAPSTG'. The menu items are: 'henriett_bakos@jabil.com-jabil MTIM Buyer Global: SAPSTG', 'Interface Preferences' (containing 'Display Density' with buttons for 'Comfortable', 'Cozy', and 'Compact', and 'Color Theme' with buttons for 'Light' and 'Dark'), 'English Europe/London', 'Switch Role' (containing 'Global Admin', 'Logistics', 'MTIM Supplier: 0000224012', 'MTIM Supplier: 0000236789', and 'MTIM Supplier: 0000260326'), 'Privacy Setting', 'About', and 'Exit'. A vertical bar on the right side of the menu contains numbered circles from 1 to 7, corresponding to the steps in the list on the left. Red boxes highlight the 'Interface Preferences', 'English Europe/London', 'Switch Role' list, 'Privacy Setting', and 'Exit' items.

Menu & Navigation

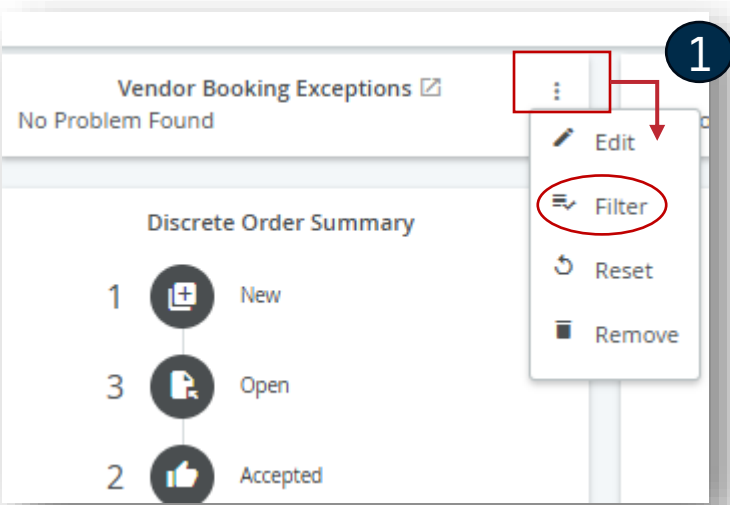
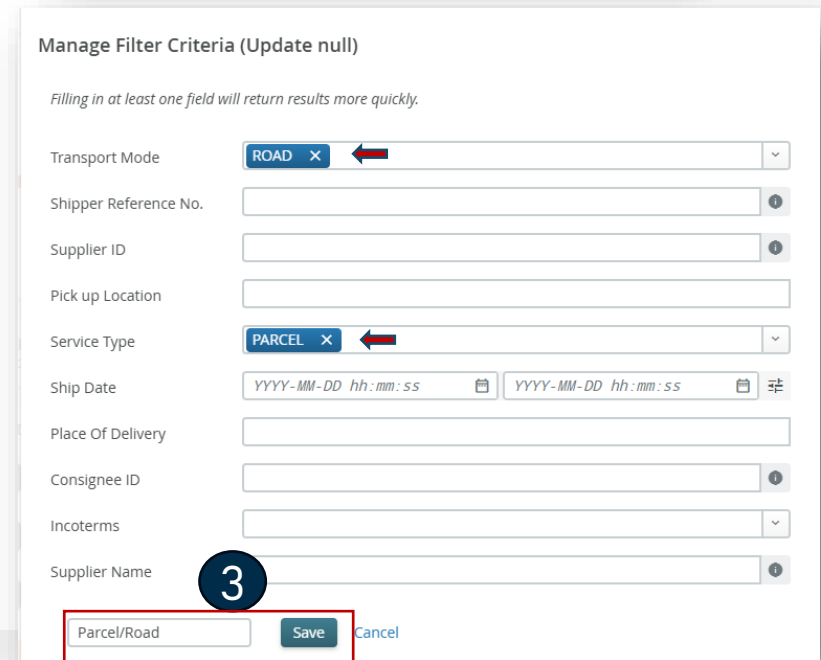
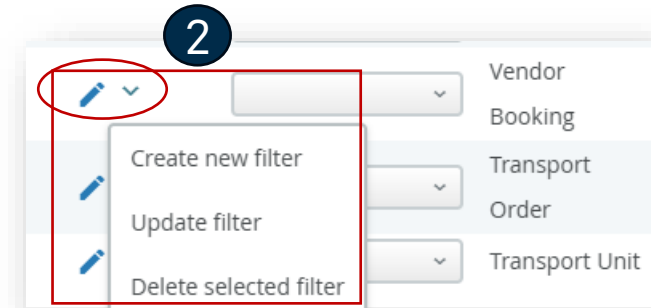
- Most activities and functionalities accessed through the Menu.
 - Menu options based on the user's Role.
1. Click the Menu to expand/collapse the Menu.
 2. Click the Submenu name to expand the list of workflows.
 3. Click a workflow name to initiate it.
 4. Click Home to collapse the menu structure and return to your initial start page.
 5. Use the search bar to search for workflows.



My Workspace – Filter setup

1. Click the three dots to open the menu and choose Filter to create new criteria for shipment-related data.
2. Configure the parameters by clicking the pencil icon, and save the filter once you have finished setting it up.
3. Ensure each filter has a unique name before saving.

Saved filters will be accessible on other pages within the user interface.



Filters applied at Card Level

● Provides an option to selectively filter the cards at the Object (Model Subtype) Level. Use the *Filter* icon to create a new filter. Both are applied to the same card.

Create/Update Filter	Select Filter	Model Subtype	Card name
	TEST PO Henri...	Order	Supply Exceptions
	TEST FC Henriett		Forecast/Commit Exceptions (DPO; JIT; SMI)
	Test VB	Vendor Booking	Vendor Booking Exceptions
	Test VB	Vendor Booking	Documentation Exceptions
	Test TO	Transport Order	Transport Order(CLP) Exceptions
	Test TU	Transport Unit	Transport Unit Exceptions
	TEST SA Henriett	Scheduling Agreement	Scheduling Agreement Summary (JIT)
	TEST GR Henri...	Goods Receipt	Receipt Summary
	TEST PO Henri...	Order	Discrete Order Summary
		Vendor Booking	Vendor Booking Summary
		Transport Order	Transport Order Summary
		Transport Unit	Transport Unit Summary

Alert Subscription

1. Go to *Menu > My Profile > Email Alert Subscription*.
2. Turn on the Subscribe option.
3. Choose existing filters or create a new one (by clicking the pencil icon) to get alerts specifically for relevant purchase orders.



The screenshot shows a table of alert subscriptions. The 'Subscribe' column has a circled '2' above it. The filter dropdowns are circled with a red circle and labeled with a circled '3'. The table contains the following data:

	Filters	Subscribe	Group Name	Alert Name
	TEST PO Henriett	<input type="checkbox"/>	Discrete Order	Cancel Pending Response Alert
	TEST PO Henriett	<input type="checkbox"/>	Discrete Order	Cancel Request Alert
		<input type="checkbox"/>	Discrete Order	Cancel Request Rejected Alert
	TEST PO Henriett	<input checked="" type="checkbox"/>	Discrete Order	Discrete Order Summary Alert
	TEST PO Henriett	<input type="checkbox"/>	Discrete Order	Missing Order Response Alert
	TEST PO Henriett	<input type="checkbox"/>	Discrete Order	New Discrete Order Alert
	TEST PO Henriett	<input type="checkbox"/>	Discrete Order	Order Requested and Promised Delivery Date Mismatch Alert
	TEST PO Henriett	<input type="checkbox"/>	Discrete Order	Order Requested and Promised Quantity Mismatch Alert
	TEST PO Henriett	<input type="checkbox"/>	Discrete Order	PO Decommit Alert
	TEST PO Henriett	<input type="checkbox"/>	Discrete Order	Supplier Comments Alert
		<input type="checkbox"/>	Discrete Order	Vendor Booking Required Alert
	TEST FC Henriett	<input type="checkbox"/>	Forecast	New or Changed Forecast Alert - DPO
	TEST FC Henriett	<input type="checkbox"/>	Forecast	New or Changed Forecast Alert - JIT
	TEST FC Henriett	<input type="checkbox"/>	Forecast	Projected Days Of Supply (SMI) Exception Alert
		<input type="checkbox"/>	Transport Unit	Missing ATA
		<input type="checkbox"/>	Transport Unit	Missing ATD
	TEST TO/TU	<input checked="" type="checkbox"/>	TransportOrder	CLP Cancelled Alert
	TEST TO/TU	<input checked="" type="checkbox"/>	TransportOrder	CLP is Updated
	TEST TO/TU	<input checked="" type="checkbox"/>	TransportOrder	New CLP is created
	Test Henriett	<input checked="" type="checkbox"/>	VendorBooking	Missing Dangerous Goods Document
	Test Henriett	<input checked="" type="checkbox"/>	VendorBooking	Supplier Routing Guide Non-compliance
	Test Henriett	<input checked="" type="checkbox"/>	VendorBooking	VB Submit Documents
	Test Henriett	<input checked="" type="checkbox"/>	VendorBooking	Vendor Booking is Cancelled. Please replan CLP
	Test Henriett	<input checked="" type="checkbox"/>	VendorBooking	Vendor Booking is Rejected. Vendor Booking update is required

Working with Lists

JABIL JABILGLOSCQA1 Process Manager Piotr Wrzesniowski MTIM Supplier for 0000104715

Menu Add to Favorites

Supply Collaboration Discrete Order Order Summary Order List Job Status

Search Orders

Order Schedule

To select/unselect all the items on a page, click the **Select All** checkbox.

To change the column display and/or its sort order, click the **Configure** icon and select **Open Table Editor**.

To switch between Ascending and Descending sort order for a column, click the **Sort Order** icon. The number indicates the order of sorting by column.

<input type="checkbox"/>	Purchase Order No.	Line Item	Line Item State	Schedule ID	Schedule State	Supplier Code	Supplier Name	Jabil Part Number	Jabil Part Description	Manufacturer
<input type="checkbox"/>	3013973970	1	Accepted with Changes	1	Accepted with Changes				WIPES, PRESATURATED LINT FREE WIPES	
<input type="checkbox"/>	3014000516	1	Accepted with Changes	1	Accepted with Changes				ESD BRUSH 36HH	
<input type="checkbox"/>	3013726391	1	Accepted with Changes	1	Accepted with Changes				ESD BRUSH 36HH	
<input checked="" type="checkbox"/>	3013926866	1	Accepted with Changes	1	Accepted with Changes	0000104715	BOLD PACK INDUSTRIES SDN BHD.	M30-0014-BK	ESD BRUSH 36HH	
<input type="checkbox"/>	3014010069	1	Accepted with Changes	1	Accepted with Changes	0000104715	BOLD PACK INDUSTRIES SDN BHD.	M90-0188	STICKY MAT (26" X 45") BLUE - 8MAT/BOX	
<input type="checkbox"/>	3013989114	1	Accepted with Changes	1	Accepted with Changes	0000104715	BOLD PACK INDUSTRIES SDN BHD.	M90-0569-BK	PAPER,CLEANROOM,A4,72G,WHT(250SHT/REAM)	

Acknowledge Edit Promises No Commit Create Vendor Booking View History Reset

Records per page 200

To act on items on a list, check the **box(es)**, then click an **action button**. You can select items on different pages if the action button is 'View', but you cannot select items on different pages for other action buttons.

Use the **Previous Page** [**<**] and **Next Page** [**>**] buttons or enter a page number and click **Jump** to navigate through the list. You may also change the number of records per page.

Hyperlinks

- In the system, **blue** text indicates a link to another page; click it to be redirected to the linked page.

Home > Sales Order > Sales Order Summary > Sales Order List

Sales Order Schedules

Page 1 of 148; 2953 Records

	Sales Order Number	Total Shipped Qty	Blanket Indicator	Balance Qty	Purchase Order	PO Line Item	SO Requisition Number
<input type="radio"/>	0102052152	0	No	15	950000002	10	
<input type="radio"/>	0102052394	0	No	3,000	950000043	10	10009875
<input type="radio"/>	0102052408	0	No	10,000	950000046	10	10009874
<input type="radio"/>	0102052425	0	No	9,000	950000048	10	10009876-MY1
<input type="radio"/>	0102052426	0	No	9,000	950000049	10	10009876
<input type="radio"/>	0102052662	0	No	2,000	950000063	10	10009907
<input type="radio"/>	0102052677	0	No	2,000	950000064	10	55550 Doc

View History

< > Go To Page Jump Records per page 20

Apply to All (Fill Down)

Apply to All functionality allows you to apply the same value to all the lines.

1. Click the **three dots menu** and select **Apply to all**.
2. Type the value and click the **Apply to All** button.
3. All lines are updated with the inserted value.

The diagram illustrates the 'Apply to All' functionality in three steps:

- Step 1:** A table titled 'Supplier Purchase Order Schedules' is shown. The columns are 'Quantity*', 'Requested Delivery Date*', 'Supplier Promise Qty', and 'Supplier Promise Date'. The first row has a quantity of 1,000 and a date of 02/18/2021. The 'Supplier Promise Qty' column for the first three rows contains the value 0. A red circle labeled '1' highlights the three-dot menu icon in the 'Supplier Promise Qty' column of the first row. A context menu is open, showing options: 'Resize', 'Apply to Selected', and 'Apply to all'. The 'Apply to all' option is highlighted with a green box.
- Step 2:** A dialog box is shown with the title 'Supplier Promise Qty' and 'Supplier Promise D'. It contains a text input field with the value '200' entered. Below the input field are two buttons: 'Apply to All' and 'Cancel'. A red circle labeled '2' highlights the '200' value in the input field.
- Step 3:** The same table is shown, but now all rows have 'Supplier Promise Qty' updated to 200. A red box labeled '3' highlights the 'Supplier Promise Qty' column for all rows, indicating that the value has been applied to all lines.

Working with Large Totals

To improve performance, once the Total count exceeds a specified number, the system displays a non-clickable value.

To be able to click on the number, on the Summary page, enter your search criteria, and click the **Search** button to reduce the Total value found to something less than the non-clickable limit number.

The screenshot shows a search interface with various filters and a results table. A red arrow points to the 'Search' button. The results table has a 'Total' column with a value of '5,000+' highlighted in a green box.

State	Total	State	Total
New - Awaiting Ack	5,000+	Partially Shipped	694
Change - Awaiting Ack	146	Shipped	261
Supplier Rejected	30	Received	95
Accepted w/ Changes (AWC)	59	Cancelled	15
Accepted	611		

List Export

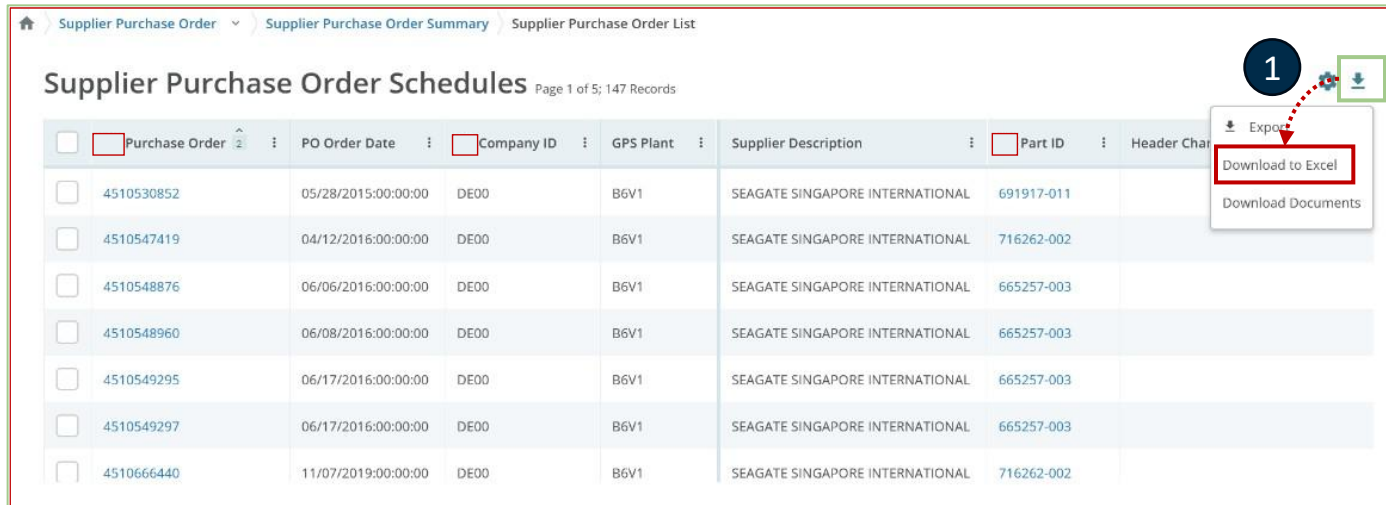
1. Click the **pointing down arrow icon** and select **Export** to begin the process of copying the data on a page into a text file that can be viewed offline.
 - If there are multiple pages, Export will only write out the currently displayed page.
 - The data cannot be uploaded back into the system because the format is a tab-delimited text file.

Supplier Purchase Order Schedules Page 1 of 5; 147 Records

<input type="checkbox"/>	HP Purchase Order	PO Order Date	HP Company ID	GPS Plant	Supplier Description	HP Part ID	Header Char
<input type="checkbox"/>	4510530852	05/28/2015:00:00:00	DE00	B6V1	SEAGATE SINGAPORE INTERNATIONAL	691917-011	
<input type="checkbox"/>	4510547419	04/12/2016:00:00:00	DE00	B6V1	SEAGATE SINGAPORE INTERNATIONAL	716262-002	
<input type="checkbox"/>	4510548876	06/06/2016:00:00:00	DE00	B6V1	SEAGATE SINGAPORE INTERNATIONAL	665257-003	
<input type="checkbox"/>	4510548960	06/08/2016:00:00:00	DE00	B6V1	SEAGATE SINGAPORE INTERNATIONAL	665257-003	
<input type="checkbox"/>	4510549295	06/17/2016:00:00:00	DE00	B6V1	SEAGATE SINGAPORE INTERNATIONAL	665257-003	
<input type="checkbox"/>	4510549297	06/17/2016:00:00:00	DE00	B6V1	SEAGATE SINGAPORE INTERNATIONAL	665257-003	
<input type="checkbox"/>	4510666440	11/07/2019:00:00:00	DE00	B6V1	SEAGATE SINGAPORE INTERNATIONAL	716262-002	

List Excel Download

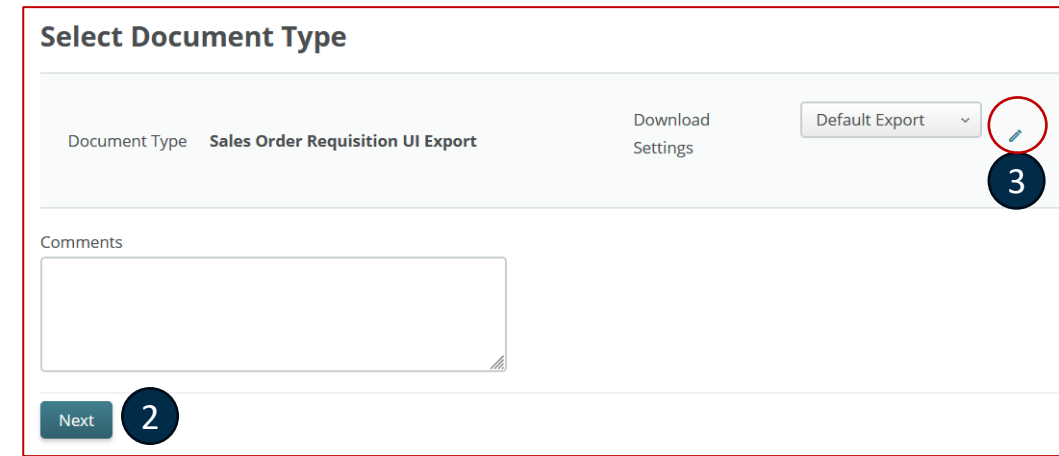
1. Click the **pointing down arrow** icon and select **File Download** to begin the process of copying the data on a page into an Excel file that can be viewed offline.
2. Separate window opens. To download a file, click **Next**.
3. You may also customize the file columns using the **pen icon** and selecting Download Fields, rearranging Download Fields, and modifying the Sort Order.



Supplier Purchase Order Schedules Page 1 of 5; 147 Records

<input type="checkbox"/>	Purchase Order	PO Order Date	Company ID	GPS Plant	Supplier Description	Part ID	Header Char
<input type="checkbox"/>	4510530852	05/28/2015:00:00:00	DE00	B6V1	SEAGATE SINGAPORE INTERNATIONAL	691917-011	
<input type="checkbox"/>	4510547419	04/12/2016:00:00:00	DE00	B6V1	SEAGATE SINGAPORE INTERNATIONAL	716262-002	
<input type="checkbox"/>	4510548876	06/06/2016:00:00:00	DE00	B6V1	SEAGATE SINGAPORE INTERNATIONAL	665257-003	
<input type="checkbox"/>	4510548960	06/08/2016:00:00:00	DE00	B6V1	SEAGATE SINGAPORE INTERNATIONAL	665257-003	
<input type="checkbox"/>	4510549295	06/17/2016:00:00:00	DE00	B6V1	SEAGATE SINGAPORE INTERNATIONAL	665257-003	
<input type="checkbox"/>	4510549297	06/17/2016:00:00:00	DE00	B6V1	SEAGATE SINGAPORE INTERNATIONAL	665257-003	
<input type="checkbox"/>	4510666440	11/07/2019:00:00:00	DE00	B6V1	SEAGATE SINGAPORE INTERNATIONAL	716262-002	

A callout box with a red border and a '1' in a blue circle points to the 'Export' icon in the top right corner of the table. The callout contains the text 'Download to Excel' and 'Download Documents'.



Select Document Type

Document Type **Sales Order Requisition UI Export** Download Settings Default Export

Comments

Next

A '2' in a blue circle is placed over the 'Next' button. A '3' in a blue circle is placed over the 'Default Export' dropdown menu.

Purchase Order – Exceptions

A new summary has been added in Supply Exception: Vendor Booking Required Alert, which includes purchase orders that need to be shipped according to the specified logic:

- *Current Date = 'Confirmed Arrival Date' minus (Transit Time plus Preparation Days (5 days))*
- If the Confirmed Arrival Date is not available:*
- *Current Date = 'PO Request Date' minus (Transit Time plus Preparation Days (5 days))*

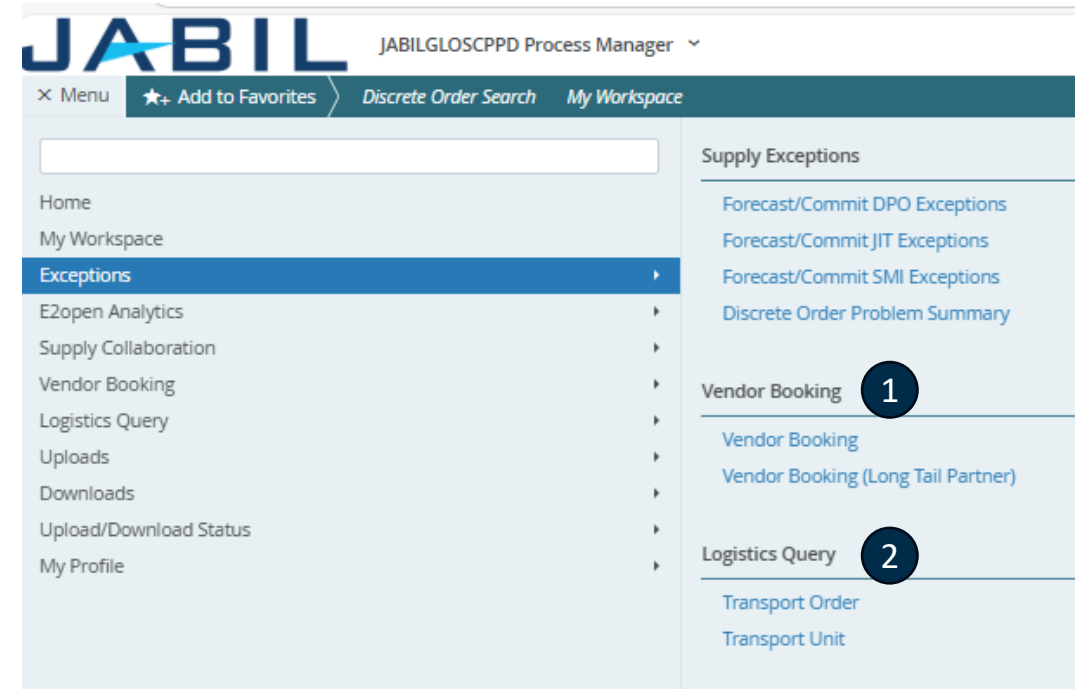
Supply Exceptions			
19		1	
HIGH		MEDIUM	
Missing Order Response Alert	6	Order Requested and Promised Quantity Mismatch Alert	1
Order Requested and Promised Delivery Date Mismatch Alert	2	Pending Response Alert	0
New Discrete Order Alert	0	Discrete Order Summary Alert	0
No Commit PO Alert	0	Cancel Request Alert	4
PO Decommit Alert	0	Supplier Comments Alert	2
Cancel Request Rejected Alert	0	Vendor Booking Required Alert	4
Long Tail New Discrete Purchase Order Alert	0	Long Tail Discrete Order Summary Alert	0
Long Tail Problem Summary Alert	0	Long Tail PO DeCommit Alert	0

New

Vendor Booking - Exceptions

In the menu new exceptions added for GLO:

1. Vendor Booking Exceptions
2. Logistics Query



The screenshot shows the 'Vendor Booking Problem Summary' page. The page title is 'Vendor Booking Problem Summary' with a circled '1' next to it. The page includes a search bar and a 'Save Search' button. Below the search bar is a table with two columns: 'Exception' and 'Total'. The table contains three rows of data.

Exception	Total
VB Submit Documents	26
Supplier Routing Guide Non-compliance	14
Missing Dangerous Goods Document	5

Below the table is a section for 'Results' with two columns: 'Exception' and 'Total'. The table contains two rows of data.

Exception	Total
Vendor Booking is Rejected. Vendor Booking update is required	2
Vendor Booking is Cancelled. Please replan CLP	2

Logistics Exceptions

1. Transport Order (TO) Problem Summary includes Shipment bookings opened by Supplier and shared with Carrier
2. Transport Unit (TU) Problem summary is including in transit shipments and status updates based on FF/Carrier messages

Exceptions (2)

Logistics Query

[Transport Order](#)

[Transport Unit](#)



1

Exception	Total	Exception	Total
CLP Cancelled Alert	0	CLP is Updated	0
New CLP is created	6		

2

Exception	Total	Exception	Total
Missing ATA	2	Missing ATD	5



Global Logistics Orchestration

Portal Supplier Access

JABIL

GLO Portal Suppliers access via email Link

- The system automatically sends Vendor Booking required notifications to Suppliers, considering the PO requested delivery date or confirmed arrival date, including transit time plus an additional five days for preparation.
- To start the Shipment Booking Process, use the **LINK** included in the email.
- For detailed Vendor Booking instructions, please go to the section: Vendor [Booking](#)



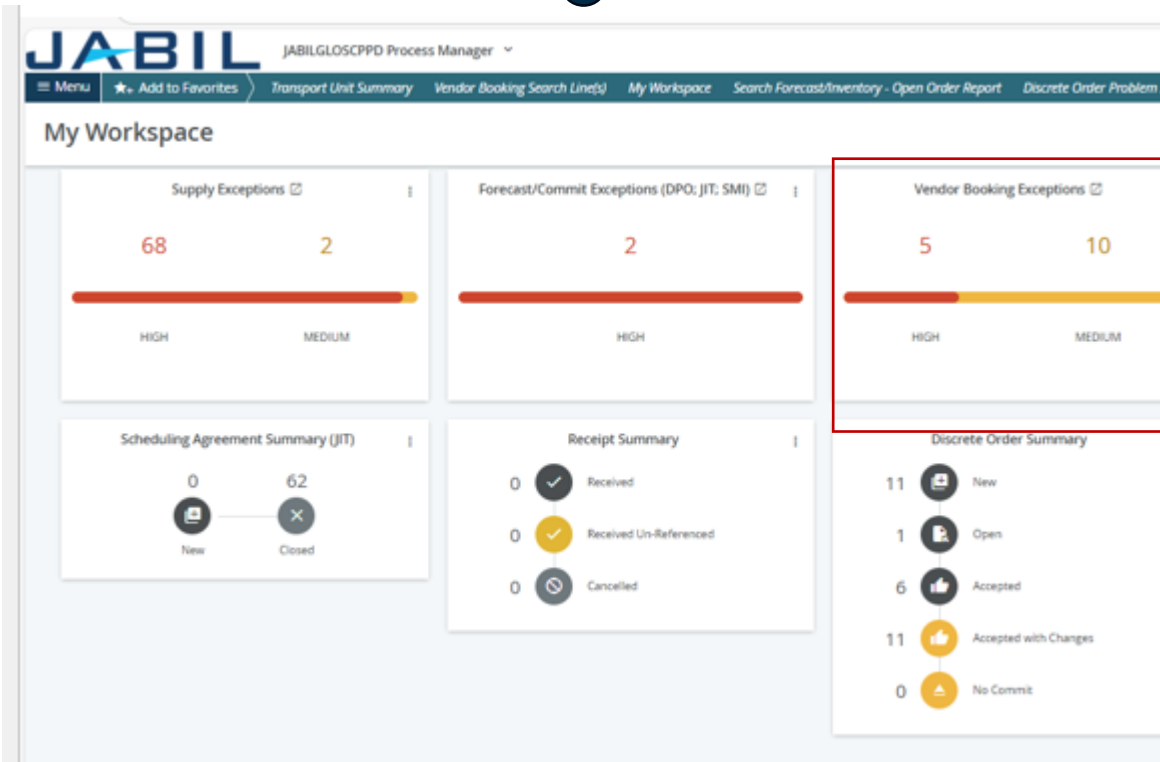
GLO Portal Suppliers access

E2open Portal suppliers can log into the tool at any time according to their preferences to review pending order confirmations and outstanding vendor booking details.

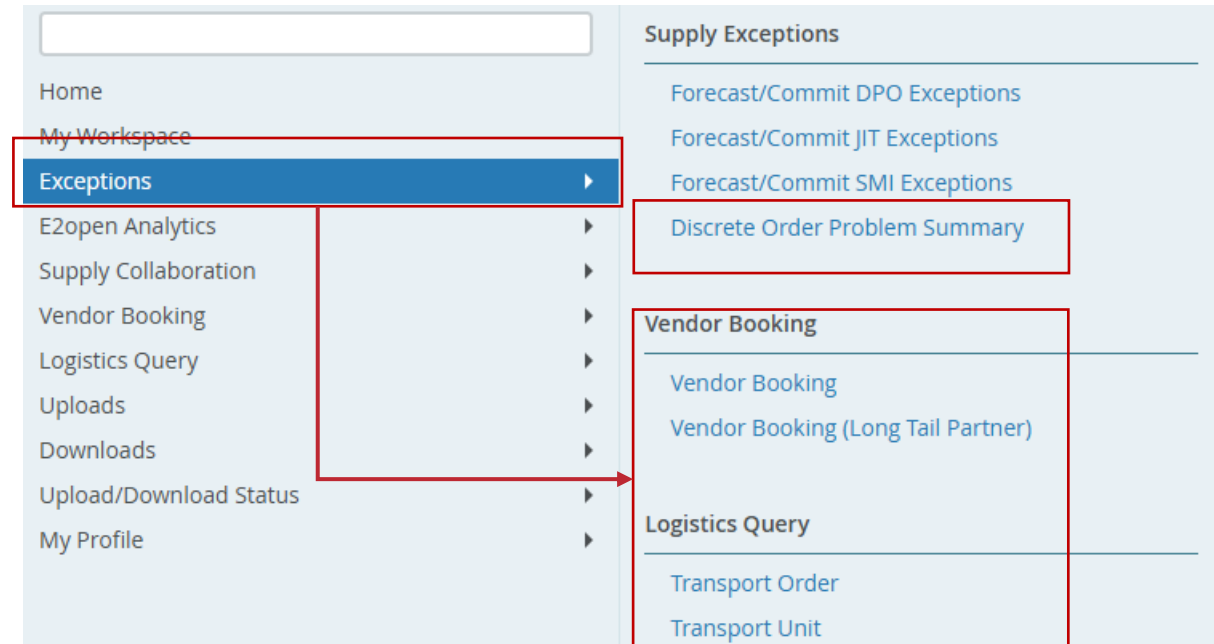
They have more options to see the data – in My Workspace **(1)** or by navigating from the Menu **(2)**

- From **Discrete Order Problem Summary** – Supplier can open the POs list ready for shipment booking
- **Vendor Booking** and **Logistics Query** shows a summary of all bookings with various statuses

1



2



GLO Solution Overview - My Workspace

New cards have been added to the My workspace page for Portal Users, covering Supplier Shipment Booking status, Shipping Document management, and Transport Order & Transport Unit status.

JABIL JABILGLOSCPPD Process Manager

Menu Add to Favorites Transport Unit Summary Vendor Booking Search Line(s) My Workspace Search Forecast/Inventory - Open Order Report Discrete Order Problem Summary Discrete Order Search

My Workspace

Card Title	High	Medium	Low
Supply Exceptions	68	2	
Forecast/Commit Exceptions (DPO; JIT; SMI)	2		
Vendor Booking Exceptions	5	10	
Documentation Exceptions	12	23	
Transport Order (CLP) Exceptions			2
Transport Unit Exceptions	No Problem Found		

Card Title	Summary Item	Count	
Scheduling Agreement Summary (JIT)	New	0	
	Closed	62	
Receipt Summary	Received	0	
	Received Un-Referenced	0	
	Cancelled	0	
Discrete Order Summary	New	11	
	Open	1	
	Accepted	6	
	Accepted with Changes	11	
	No Commit	0	
Vendor Booking Summary	Rejected	4	
	Under Review	0	
	Submitted/Approval Required	0	
	Confirmed	18	
	Planned	9	
	Shipped	0	
	Arrived	5	
	Cancelled	1	
Transport Order Summary	Planned	5	
	Shipped	0	
	Delivered	0	
	Cancellation Requested	0	
	Cancelled	0	
	Closed	0	

Card Title	Summary Item	Count
Transport Unit Summary	Shipment Ready	0
	In-Transit	0
	Arrived	0
	Cancellation Requested	0
	Cancelled	0

GLO Solution Overview – Navigation – Vendor Booking

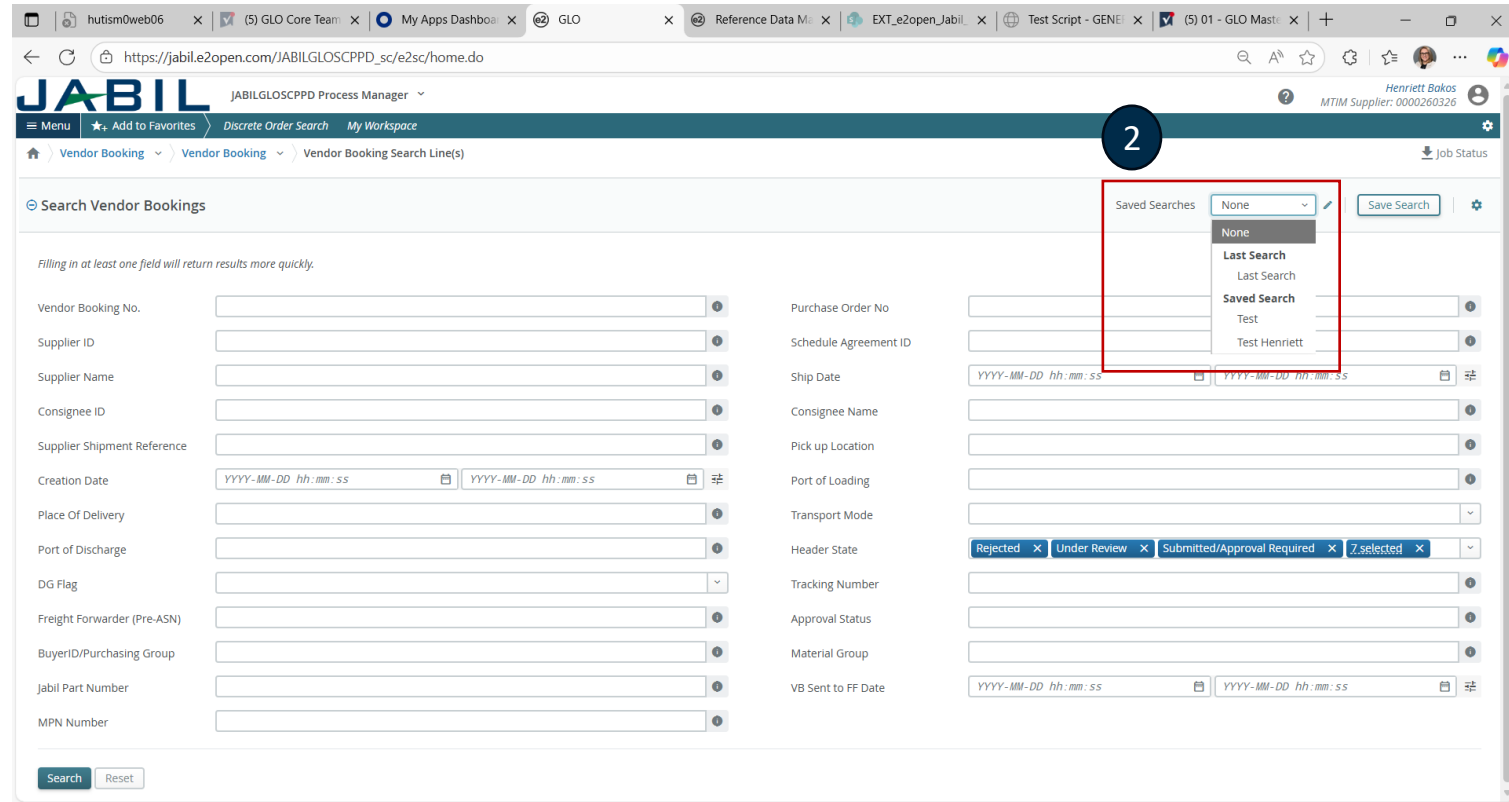
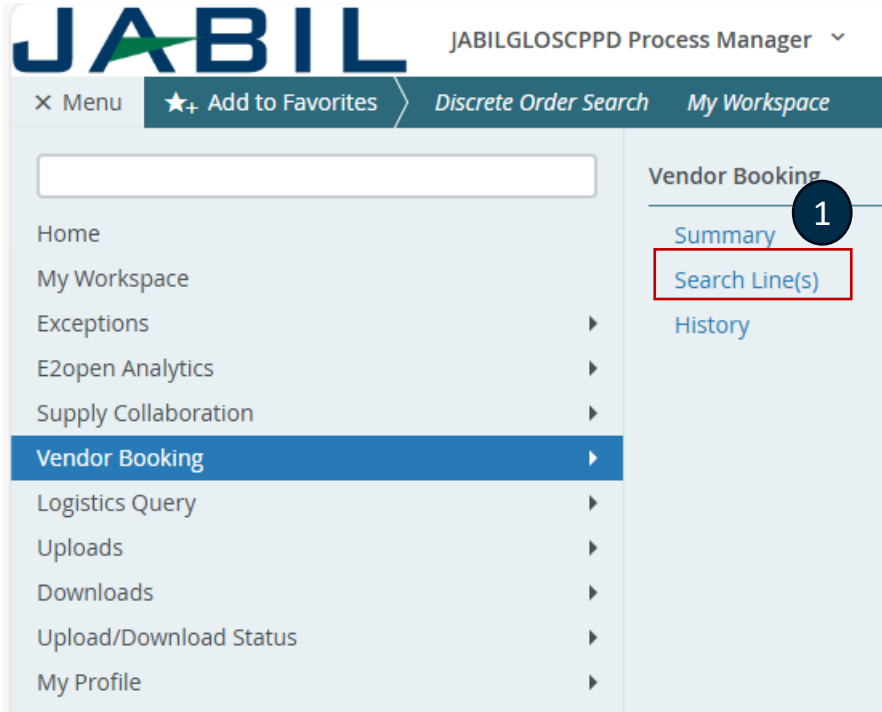
1. The main menu now includes two new options: Vendor Booking and Logistics Query.
2. Vendor Booking shows a summary of all bookings with various statuses.
3. Click Vendor Booking Draft, to find and continue previously saved, unsubmitted bookings.

The screenshot illustrates the navigation path from the main menu to the Vendor Booking Summary page. The main menu on the left has 'Vendor Booking' highlighted with a red box and a circled '1'. The 'Vendor Booking' sub-menu on the right has 'Summary' and 'Draft VB' highlighted with red boxes and a circled '3'. A red arrow points from the 'Draft VB' option to the 'Vendor Booking Summary' page. The 'Vendor Booking Summary' page shows a table with columns for State, Total, and State, and rows for Submitted/Approval Required, Confirmed, and Planned.

State	Total	State	Total
Submitted/Approval Required	0	Shipped	0
Confirmed	4	Arrived	0
Planned	0	Cancelled	0

Vendor Booking - Search

1. Go to Menu > Vendor Booking > Search
2. You can set up search parameters or use available filters from the list



GLO Solution Overview – Navigation – Logistics Query

1. In the menu Logistics query, you have access to the submitted Vendor booking and in-transit shipment details.
2. Transport Order summary includes details and status of Shipment bookings opened by Supplier and shared with Carrier
3. Transport Unit summary includes details and status of in-transit shipments and status update based on FF/Carrier messages

The screenshot illustrates the navigation path for the Logistics Query feature. Step 1 shows the 'Logistics Query' menu item highlighted in the left sidebar. Step 2 shows the 'Transport Order Summary' page, which includes a table of results. Step 3 shows the 'Transport Unit Summary' page, which includes a table of results. Red arrows and numbered circles (1, 2, 3) indicate the sequence of navigation.

Transport Order Summary

State	Count	State
Planned	0	Cancellation Requested
Shipped	0	Cancelled
Delivered	0	Closed

Transport Unit Summary

State	Total	State
Planned	7	Arrived
Booking Confirmed	1	Cancellation Requested
Shipment Ready	2	Cancelled
In-Transit	0	

GLO Solution Overview – Vendor Booking Details Page

A Purchase Order, Vendor Booking, Transport Order, and Transport Unit page has a **Header** section and a **Line Items** section.

1. Buttons below the Line Items apply only to the selected line items.
2. The **State** menu and 3. **The filter** button will filter the line items.
4. To refresh any Details page, either click the **Filter** button or click the **Details Breadcrumb**.

Header

Line Items

Vendor Booking Details

Vendor Booking No.*
BKG10

Creation Date*
2025-10-27:08:53:09

Service Type
--

Currency
--

Actual GR Date
--

Loading Reference No
--

Vendor Booking Type
Normal

Shipper Reference No.*
BKG10

Alternate Destination
--

Value
0

Incoterms
DDP

Vendor Booking BOL No
--

Transport Mode*
ROAD

Header State
Confirmed

Reason Code for Late Vendor Booking
--

Actual PGI Date
--

Incoterms Location
ShenZhen

View RPS
2025-10-27 12:17:45+0000

Ship Date*
2025-10-07:20:00:00 EST

Header Last Modified Date
2025-10-28:00:03:03

Comment
--

Planned GR Date
--

Tracking Number
--

RPS Status
RPS Status

Parties
Routing
Documents
Consolidated
Equipment Details
Approve/Reject

Vendor Booking List Page 1 of 1; 1 Records, 1 Selected

Vendor Booking Line ID	Order No.	Purchase Order Line ID	Carrier Booking Reference	Line State	SB Status	4PL Action Code	Line Notes To Consignee	Approval Status	Reject Reason Code	Rejection Comment	Jabil Part Number	Jabil Part
1	PMA9181329938	1		Confirmed	New						ACTN27965-DHO	PARTITIO

Cancel Update VB Details View History Reset

1

State All (1) Filter

Records per page 20

GLO Solution Overview – Vendor Booking History

1. Select "View History" on the List page – this option applies to a single line only.
2. A new page will open displaying the booking history details.
3. You can customize the fields and data types you wish to view in the history.

Vendor Booking List Page 1 of 1; 1 Records, 1 Selected

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vendor Booking Line ID ¹	Order No.	Purchase Order Line ID ²	Carrier Booking Reference	Line State	SB Status	4PL Action Code	L
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	PMA9181329938	1		Confirmed	New		

1

History Selector

2

Change Field:

Operation Type:

3

	Transaction Date	User	Role	Operation Type	Vendor Booking No.	Shipper Reference No.	Incoterms	Incoterms Location	Vendor Booking Li	Change Field	Old Value	New Value
2025-10-27												
<input type="checkbox"/>	09:30:08	e2open_super_user	e2open_super_role	Update	BKG10	BKG10	DDP	ShenZhen	1	VB Sent to FF Date		2025-10-27:09:30:08
<input type="checkbox"/>	09:01:40	jagrutipatel	e2open_super_role	Insert	BKG10	BKG10	DDP	ShenZhen	1	All		

Records Per Page

Vendor Booking – Creation from Menu

Supplier can create a Vendor Booking (VB) either from the Discrete Order List or from the Exception menu in UI

- **UI Creation:**

1. The VB UI creation will be enabled via the Purchase Orders schedule details screen: *Supply Collaboration > Discrete Order Search* in the PO collab module
2. additionally Create Vendor Booking button is enabled in *Exceptions > Order Problem Summary > Problem List > Vendor Booking Required Alert* too

Supply Collaboration > Discrete Order > Order Search > Order List

Search Orders

Order Schedules Page 1 of 1; 11 Records, 2 Selected

	Purchase Order No.	Line ID	Line State	Schedule ID	Schedule State
<input type="checkbox"/>	1302595755	1	Accepted with Changes	1	Accepted with Changes
<input type="checkbox"/>	1302596089	1	Open	1	Open
<input type="checkbox"/>	1302596100	1	Open	1	Open
<input type="checkbox"/>	1302595757	1	Accepted with Changes	1	Accepted with Changes
<input type="checkbox"/>	1302595756	1	Open	1	Open
<input checked="" type="checkbox"/>	1302596217	1	New	1	New
<input type="checkbox"/>	1302595758	1	Accepted	1	Accepted
<input type="checkbox"/>	1302596103	1	Accepted	1	Accepted
<input type="checkbox"/>	1302595757	2	Accepted with Changes	1	Accepted with Changes
<input type="checkbox"/>	1302596104	1	Accepted with Changes	1	Accepted with Changes
<input checked="" type="checkbox"/>	1302596216	1	Accepted with Changes	1	Accepted with Changes

Acknowledge Edit Promises No Commit **Create Vendor Booking** View History Reset

Menu Add to Favorites Discrete Order Search My Workspace

Exceptions > Supply Exceptions > Order Problem Summary

Order Problem Summary

Exception	Total
Cancel Request Alert	2
Supplier Comments Alert	2
PO Decommit Alert	0
Cancel Request Rejected Alert	0
Vendor Booking Required Alert	7

Exceptions > Supply Exceptions > Order Problem Summary > Problem List

Search Orders

Order Schedules Page 1 of 1; 5 Records, 2 Selected

	Purchase Order No.	Line ID	Line State	Schedule ID	Schedule State
<input type="checkbox"/>	1302595755 (0)	1 (0)	Open	1	Open
<input checked="" type="checkbox"/>	1302595757 (0)	1 (0)	Open	1	Open
<input type="checkbox"/>	1302595758 (0)	1 (0)	Accepted	1	Accepted
<input type="checkbox"/>	1302596103 (0)	1 (0)	Accepted	1	Accepted
<input checked="" type="checkbox"/>	1302595757 (0)	2 (0)	Open	1	Open

Acknowledge Edit Promises No Commit **Create Vendor Booking** View History Reset



Global Logistics Orchestration

Vendor Booking

JABIL

GLO Vendor Booking – Email Alert

- The system automatically sends Vendor Booking required notifications to Suppliers, considering the PO requested delivery date or confirmed arrival date, including transit time plus an additional five days for preparation.
- To start the Shipment Booking Process, use the **LINK** included in the email.



GLO Vendor Booking Process in GLO

After clicking the LINK, the user will be navigated to the UI to access the PO list. They need to start the booking process

1. You can select all POs in one booking & one shipment if the Ship to address is the same!
2. Click 'Create Vendor Booking'.

Note: Only confirmed POs can be used to add shipment bookings, and the commit date must not be in the past. The system will display an error message if any selected PO is unconfirmed or if the commit date is in the past.

Home > Exceptions > Order Execution > Discrete Order Problem Summary > Problem List Job Status

Search Orders

Order Schedules Page 1 of 1; 5 Records, 3 Selected

Purchase Order due for Vendor Booking Alert (LongTail Partner) ⚙️ ⬇️

<input type="checkbox"/>	<input type="checkbox"/>	Purchase Order No.	Line ID	Line State	Schedule ID	Request Qty.	Total Received C	Open Qty.	Promise ID	Promise State	Promise Qty.	U	Remaining Booked	Total Booked	Shipped Qty
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1302596122 (0)	1 (0)	Accepted	1	200	0	200	1	Confirmed	<input type="text" value="200"/>	EA	200	0	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1302596123 (0)	1 (0)	Accepted	1	400	0	400	1	Confirmed	<input type="text" value="400"/>	EA	400	0	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1302596123 (0)	2 (0)	Accepted	1	101	0	101	1	Confirmed	<input type="text" value="101"/>	EA	101	0	

1 Acknowledge Edit Promises No Commit Create Invoice **Create Vendor Booking**

Records per page

2

Vendor Booking – Creation

The Vendor Booking page will open in a new window, including pre-selected POs with details, and mandatory fields are in the red boxes, marked with * in the UI.

Menu Add to Favorites Discrete Order Search My Workspace

Back to Order List Create Shipment Job Status

Vendor Booking Header

Locales and local to event dates/times behave independently of each other while editing.
* Denotes required field.

Vendor Booking No. **BKG1969**

Ship Date * GMT

Creation Date 2025-11-11:10:49:23

Transaction Mode

Declaration Required

Declaration Location

Supplier Shipment Reference

Incoterms EXW

Incoterms Location

Parties

Consignee ID **PL01** Consignee Name **Kwidzyn Poland** Supplier ID **0000260326** Supplier Name **Test Connections Inc.**

Routing

Pick up Location * Place Of Receipt Address Place Of Delivery * Place Of Delivery Address

Pickup Location Address Line 1 -- Pickup Location City -- Pickup Location Country -- Pickup Location Region --

Pickup Location Postal Code -- Place of Delivery Address Line 1 -- Place of Delivery City -- Place of Delivery Country --

Place of Delivery Region -- Place of Delivery Postal Code --

Shipment Details

Freight Forwarder (Pre-ASN) Transport Mode * Packing Comments * Chargeable Weight (KGS) *

Vendor Booking Line Items

Vendor Booking Line ID	Purchase Order No	Purchase Order Line ID	Purchase Order Schedule ID	BuyerID/Purchasing Group	Buyer Email	Jabil Part Number	Jabil Part Description	Material Group	Commodity	Unit Of Measure	Booked Qty*	No. Of Packages	Packaging Type	DG Flag	MPN Number	Expected FF/Carrier	Expected Transport Mode	Expected Serv
1	1302596216	1	1	W81	SPARE@JABIL.COM	HB1159316	PartDescriptionTest51231...	JABIL		EA	120	0	Pallets		MANUFACTUF			
2	1302596217	1	1	W81	SPARE@JABIL.COM	HB1159313	PartDescriptionTest1234	JABIL		EA	100	0	Pallets		MANUFACTUF			

Calculate Save Create Shipment Undo

Vendor Booking – Creation – Header Data

1. The system automatically generates the Vendor Booking number.
2. Ship Date: The user must enter the shipment date.
3. Creation date is automatically set to the current date.
4. Transaction Mode is a drop-down menu; choose the appropriate option.

Transaction Mode Options:

- **International Trade:** Involves buying and selling goods and services between companies in different countries. Export/import clearance is required, except for free samples, low-value shipments, and similar exceptions.
- **Domestic Trade:** Buying and selling within the same country, which does not require customs declarations.
- **Bonded Trade:** Allows exporters and importers to benefit from duty-free status or defer payment of duties and taxes until the goods are either released for domestic use or re-exported.

5. Declaration Required: Optional field, you select YES or NO. It is define if any export license is required from a specific origin
6. Declaration Location: Optional field for user input. If you selected YES for declaration required, please specify the location too
7. Supplier Shipment reference: Optional field to add your internal shipment booking reference number for future follow-up.
8. Incoterms are prefilled from the PO but can be edited if incorrect.

Vendor Booking Header
Locales and local to event dates/times behave independently of each other while editing.
* Denotes required field.

1. Vendor Booking No. BKG1969

2. Ship Date * YYYY-MM-DD hh:mm:ss GMT

3. Creation Date 2025-11-11:10:49:23

4. Transaction Mode: International Trade, Domestic Trade, Bonded Trade

5. Declaration Required

6. Declaration Location

7. Supplier Shipment Reference

8. Incoterms EXW

Incoterms Location loc

Vendor Booking – Creation – Parties & Routing Data

- 1. Consignee ID** – This represents Jabil's destination site code, which is automatically filled from the PO and cannot be modified.
- 2. Pick Up Location** is required: Location address from where the Shipment should be picked-up, this is a type-ahead field where users begin typing the address, and the system suggests available options, populating the relevant fields.
- If the desired pick-up location does not exist, users can add a new one by opening the template via the icon. See more details on the next page.
- Once "Calculate" is clicked, the pick-up location details will be displayed in the user interface.
- The Place of Delivery** is the Ship To location, initially mapped from the PO but can be modified by the user using the type-ahead field, which includes all available Jabil Plants. Users can add a new Place of Delivery address by opening a new template through the icon. See more details in the coming slides

Parties

Consignee ID: **PL01** (1) Consignee Name: Kwidzyn Poland Supplier ID: 000260326 Supplier Name: Test Connections Inc. (6)

Routing

Pick up Location* (2) Place Of Receipt Address (3) Place Of Delivery* (5) Place Of Delivery Address (6)

Pickup Location Address Line 1: -- Pickup Location City: -- Pickup Location Country: -- Pickup Location Region: --

Pickup Location Postal Code: -- Place of Delivery Address Line 1: -- Place of Delivery City: -- Place of Delivery Country: --

Place of Delivery Region: -- Place of Delivery Postal Code: --

Vendor Booking Line Items

Vendor Booking Line ID	Purchase Order No	Purchase	Purchase Buy	Buyer Email	Jabil Part Number	Jabil Part	Material Group	Storage Location	Commodity	Unit Of Measure	Booked Qty*	No. Of Packages	DG Flag	MPN Number
1 (4)	1302596216	1	W81	SPARE@JABIL.COM	HB1159316	PartDe...	JABIL			EA	120	0		MANUFACTURER PART NUMBER TEST CODE
	1302596217	1	W81	SPARE@JABIL.COM	HB1159313	PartDe...	JABIL			EA	100	0		MANUFACTURER PART NUMBER TEST CODE

Buttons: Calculate (highlighted), Delete, Save, Publish, Undo

GLO Vendor Booking – Creation – Parties & Routing Data

To set up a **new pick-up location**, please follow these instructions:

1. Select the icon to open the data template.
2. Complete the template with the necessary information: ensure the Address ID is unique, and the Country field contains the correct country code.
3. Click ,OK' to save the entered information. Next time, the saved pick-up location will be available in the default pick-up location list!
4. Copy the data from the Pickup Location Address field to the Pickup Location field marked with an asterisk (*).

CLICK

1

Denotes required field.

2

3

4

Copy and paste

GLO Vendor Booking – Creation – Parties & Routing Data

To set up a **new delivery address**, please follow these instructions:

1. Select the icon to open the data template.
2. Complete the template with the necessary information: ensure the Address ID is unique, and the Country field contains the correct country code.
3. Click ,OK' to save the entered information.
4. Copy the data from the Place of Delivery Address field to the Place of Delivery field marked with an asterisk (*).

This screenshot shows the 'Place of Delivery' form. The 'Place of Delivery Address' field is highlighted with a red circle and a 'CLICK' callout. A blue circle with the number '1' is positioned below it. The 'Place of Delivery' field is marked with an asterisk (*).

This screenshot shows the 'Address' form. The 'Address ID' and 'Address Description' fields are highlighted with a red box and a red exclamation mark. A blue circle with the number '2' is positioned above them. The 'Country' field is also highlighted with a red box and a red exclamation mark. The 'OK' button is highlighted with a red box and a blue circle with the number '3'.

This screenshot shows the 'Place of Delivery' form with the 'Place of Delivery' field containing 'Test Jabil Plant Hungary' and the 'Place of Delivery Address' field also containing 'Test Jabil Plant Hungary'. A red dotted arrow points from the 'Place of Delivery Address' field to the 'Place of Delivery' field, with a blue circle with the number '4' and a red box containing the text 'Copy and paste'.

Vendor Booking – Creation – Data

1. **Freight Forwarder** has a type-ahead field – results will display as the user begins typing.
2. **Transport Mode** is a required field – users must choose from the drop-down menu. **Note: Parcel booking is not possible** in GLO. Please follow the steps in [Tracking Data Sharing](#) part.
3. **Packing Comment** is mandatory and accepts free text – provide detailed packing information: Including **the number and the type of each package, and its weight and measurements**. Same data that the forwarder receives in the Packing List document.
4. **Chargeable weight** is needed and must be entered in kilograms (KGS).
5. After completing all header information, you can continue to the line-level details >> see the next slide.

The screenshot shows the 'Shipment Details' form with four numbered callouts:

- 1**: Freight Forwarder (Pre-ASN) type-ahead field showing a search for 'ku' with results for 'KHNN KUEHNE + NAGEL INC.'
- 2**: Transport Mode dropdown menu with options: ROAD, OCEAN, AIR, PARCEL, LCL.
- 3**: Packing Comments text area containing '2 pallets (120 cm * 80 cm)' and '20 boxes (30 cm * 20cm)'.
- 4**: Chargeable Weight (KGS) input field with the value '550'.

Below the form is the 'Vendor Booking Line Items' table:

Vendor Booking Line ID	Purchase Order No	Jabil Part Number	Material Gr	Unit Of Meas	Booked Qty*	Shipped Qty	No. Of Packages	Packaging Type	DG Flag	Service Level*	Stackable Allowed	Battery Included	Invoice Number
1	1302596216	HB1159316	JABIL	EA	100	0	2	Pallet Wooden	Yes	Express	Yes	Yes	
2	1302596217	HB1159313	JABIL	EA	50	0	20	Boxes			Yes		

Buttons at the bottom: Calculate, Save, Create Shipment, Undo.

Vendor Booking – Creation – Vendor Booking Line Item 1

1. The **Purchase Order numbers** are visible.
2. **The booked quantity** is automatically filled based on the PO/Open Quantity data, but can be edited if the supplier plans to ship less than the PO Open Quantity. Booking a quantity greater than the PO Open Quantity is not allowed. **When Supplier edit booking qty they need to consider the potential in-transit qty too!**
3. **Packaging type** can select from the drop-down list, and you can add the number of each package. See the example below
4. **DG Flag** (Dangerous Flag): YES or NO > Select YES if the materials are hazardous. This case MSDS document needs to be uploaded to the booking – see process [here](#)

Service Level options: select Express or Standard.

Standard is meant to cover all economic, consolidated, and cheap services

Express is meant to cover the fastest service the FF can provide (Express, Gold, Premium, Next Day)

5. **Expected Freight Forwarder/Carrier, Transport Mode, and Service Level** are mapped from the digitized Jabil Routing Guide (RG) and displayed only **after** the user **clicks the Calculate button (7) at the bottom left of the page**. This serves as an indicator to inform users if their selection violates Jabil RG
6. **After all data is entered, users can click ,Calculate' to view the expected freight forwarder/carrier and transport mode!**

Shipment Details

Freight Forwarder (Pre-ASN): KHNN

Transport Mode*: OCEAN

Packing Comments*: 2 pallets (120 cm * 80 cm)
20 boxes (30 cm * 20cm)

Chargeable Weight (KGS)*: 550

PartyId PartyName Reference 1 Reference 2 Reference 3

KHNN	KUEHNE + NAGEL INC.			
------	---------------------	--	--	--

ROAD
OCEAN
AIR
PARCEL

Vendor Booking Line Items

Vendor Booking Line ID	Purchase Order	Purchase Qty	Jabil Part Number	Jabil Material Group	Commodity	Unit Of Meas	Booked Qty*	No. Of Packages	Packaging Type	DG Flag	MPN Number	Expected FF/Carrier	Expected Transport Mode	Expected Service Level	Service Level*	Service Level*
1	1302596248	1	HB1159316	P...	JABIL	EA	210	2	Pallet Wooden		MANUFACTURE...	KHNN	OCEAN	Standard	Express	Standard
2	1302596249	1	HB1159316	P...	JABIL	EA	220	20	Boxes	Yes	MANUFACTURE...	KHNN	OCEAN	Standard	Express	

Calculate Save Create Shipment Undo

Vendor Booking – Creation –Vendor Booking Line Item 2

1. **HS Code:** Initially filled with 000000, but can be modified by the user.
2. **Stackable Allowed:** Options are YES or NO, selectable from a dropdown menu.
3. **Battery Included:** Users can choose YES or NO from the available options.
4. **Invoice number** is optional.
5. **ECCN Number** is optional. The Export Control Classification Number (ECCN) is used to classify dual-use items, commercial goods, and products with potential military applications, and to determine whether an export license is required for certain destinations.
6. **Cargo Type:** Users select from a predefined list.
7. After verifying all details, users should click **'Create Shipment'**.
8. The system saves the booking and displays a confirmation pop-up with the **Booking ID**. Click the hyperlinked Booking ID to access booking details and upload required shipping documents.

Shipment Details

Freight Forwarder (Pre-ASN): KHNN

Transport Mode*: OCEAN

Packing Comments *: 2 pallets (120 cm * 80 cm), 20 boxes (30 cm * 20cm)

Chargeable Weight (KGS)*: 550

Vendor Booking Line Items

	Vendor Booking Line ID	Purchase Orde	Purchase (Flag)	MPN Number	Expected FF/Carrier	Expected Transport Mode	Expected Service Level	Service Level*	HS Code - Please Update	Stackable Allowed	Battery Included	Invoice Number	ECCN Number	Cargo Type
1	1	1302596248	1	MANUFACTURE...	KHNN	OCEAN		Standard	000000	Yes	No			Raw Materia
2	2	1302596249	1	MANUFACTURE...	KHNN	OCEAN			000567	No	No			Raw Materia

Buttons: Calculate, Save, **Create Shipment**, Undo

Confirmation: Vendor Booking **BKG3654** created successfully. Please Note: Please attach the documents on the Vendor Booking.

Vendor Booking – Creation – Status, Details & Update

Clicking on the booking ID will open a new page displaying a summary. The blue text contains hyperlinks that allow you to view details for Milestones or Purchase Orders.

Vendor Booking > Vendor Booking > Vendor Booking Search Line(s) > Vendor Booking List Line(s)

Search Vendor Bookings

Vendor Booking List

Page 1 of 1; 2 Records, 2 Selected

Locales and local to event dates/times behave independently of each other while editing.

<input checked="" type="checkbox"/>	Vendor Booking No.	Milestones	Header State	A	R	Consignee ID	Consignee N	Supplier ID	Supplier N	Ship Date	Transport Mode	Purchase Order No	P	Pick up Location*	Place Of Delivery	Tracking Number	Freight
<input checked="" type="checkbox"/>	BKG3654	Milestone Details	Confirmed			PL01	Kwidzyn Poland	0000260326	Test Connec...	2025-11-19:08:00:00 CST	OCEAN	1302596249		ASIA PACIFIC CIS WUXI CO LTD (Jabi Poland Sp. z o. o. Test ...		KHNN
<input checked="" type="checkbox"/>	BKG3654	Milestone Details	Confirmed			PL01	Kwidzyn Poland	0000260326	Test Connec...	2025-11-19:08:00:00 CST	OCEAN	1302596248	1	ASIA PACIFIC CIS WUXI CO LTD ()	Jabi Poland Sp. z o. o. Test ...		KHNN

Buttons: Cancel, Update VB Details, View History, Reset

Vendor Booking Details

Locales and local to event dates/times behave independently of each other while editing.

Vendor Booking No. **BKG14296**

Header State **Planned**

Creator Code **e2open_super_user**

Supplier Shipment Reference

Expected Transport Mode

Parties

Routing

Documents

Attributes

Vendor Booking No. **BKG3654**

Consignee ID **PL01**

Consignee Description **Kwidzyn Poland**

Details

Milestone	Milestone Desc	Milestone Category	Milestone Date (Actual)	Milestone Level Key	Last Modified Date
SBC	Shipper Booking Confirmed	PLANNING	2025-11-19 13:47:34 GMT	BKG3654	19-11-2025 13:47:34
SBRUI	Shipper Booking Received UI	PLANNING	2025-11-19 13:18:09 GMT	BKG3654	19-11-2025 13:43:47

Order: 1302596249 - SAPSTG / 0000260326

Purchase Order No. **1302596249**

Customer ID **SAPSTG**

Customer Description **SAPSTG**

Buyer Email **SPARE@JABIL.COM**

Incoterms **EXW**

Special Instructions **None**

Document Date **2025-11-18:13:29:10**

Incoterms Location **loc**

Order Schedules

Page 1 of 1; 1 Records, 1 Selected

Line ID	Schedule ID	Schedule State	Jabil Part Number	Jabil Part Description	SAP Part Number
1	1	Accepted	HB1159316	PartDescriptionTest5123124	HB1159316

Buttons: Acknowledge, Edit Promises, No Commit, View History, Reset

'Contact Logistics' - in Expected FF/Carrier

Undefined Booking in the Digitized Routing Guide

- During the vendor booking process, if the **carrier, transport mode, or service level** is not listed in the digitized Routing Guide under the Expected FF/Carrier field (2), you will receive the message 'CONTACT LOGISTICS' after clicking 'Calculate'.(2)
- You may click 'Save' (3), record the generated Booking ID, and then reach out to Jabil for further assistance.
 - Visit the HELP menu to find the appropriate site Logistics support email for each Jabil plant and contact them before finalizing your booking.
 - Alternatively, review the expected carrier/forwarder in the previously provided and valid Jabil Shipping and Routing Guide instruction file, or get in touch with a Jabil Buyer for additional guidance.
- After gathering all necessary details, return to your saved booking and update the FF/Carrier information with following steps in the [Update Vendor Booking process](#) section and click 'Create Shipment' to send booking request to the FF/Carrier.

Vendor Booking Line Items

	Vendor Booking Line ID	Purchase Order No	Purchase Order Line ID	Booked Qty*	No. Of Packages	Packaging Type	DG Flag	MPN Number	Expected FF/Carrier	Expected Transport Mode	Expected Service Level	Service Level*
	1	1302596505	1	250	2	Pallet Woo	No	MANUFACTURER PART NUMBER TEST CODE	CONTACT LOGISTICS	AIR	Standard	Standard

Calculate Save Create Shipment Undo

1 3 2

Vendor Booking Creation – Routing Guide (RG) Validation

In Vendor Booking status, fields with different **Carrier, Transport Mode, or Service Level** from Jabil's data appear in red with expected details, if your selected data is not aligned with Jabil Routing Guide.

Vendor Booking Details
Locales and local to event dates/times behave independently of each other while editing.

Vendor Booking No. **BKG33408** Ship Date **2026-03-12:00:00:00 CST** Creation Date **2026-03-05:11:42:15** Header State **Confirmed**

Header Last Modified Date **2026-03-05:11:43:22** Freight Cost **Freight Collect** Transaction Mode **[Dropdown]** Creator Code **Henriett Bak**

VB Sent to FF Date **--** Declaration Required **[Dropdown]** Declaration Location **[Text]** Supplier Sh **[Text]**

Incoterms **EXW** Incoterms Location **loc**

Parties

Routing

Documents

Shipment Details

Freight Forwarder (Pre-ASN) **DZNA** Expected FF/Carrier **WINN** Carrier (Post-ASN) **--** Tracking Number **--**

Packing Comments **1 pallet 120 * 80 cm
20 boxes 20 * 30 cm** Transport Mode* **ROAD** Expected Transport Mode **IGUAN** Chargeable Weight (KGS) **650**

Routing Guide Reference

PTA Required **--** GLO Booking **--**

Vendor Booking Transport Order

Vendor Booking List Page 1 of 1; 1 Records, 1 Selected

Vendor Booking Line ID	Purchase Order No	Qty	Shipped Qty	No. Of Packages	Packaging Type	DG Flag	Expected Service Level	Service Level	Stackable Allowed	Battery Included	Invoice Number	ECCN Number	Cargo Type	HS Co
1	1302596286	2,100	0	0	[Dropdown]	Yes	Standard	Express	[Dropdown]	[Dropdown]	[Text]	[Text]	[Dropdown]	0000

Buttons: **Cancel** **Update VB Details** **View History** **Reset**

Records per page **30**

Correct the data and click Update VB Details

2

2

2

3

Non-Routing Guide compliant Booking

Non-compliant Booking

- If, during the Vendor booking process, the **selected carrier, transport mode, or service level** does not match the digitized Routing Guide, an email notification is sent to the Jabil Buyer; however, the booking process **proceeds without interruption**.
- When a Supplier is listed on the **“Restricted Supplier list”** due to a history of non-compliance, Vendor Booking requires approval from the Jabil Buyer.
- This case after you click the ,Calculate’ button you will see expected FF/Carrier = ,HOLD’ and Expected Transport mode = ,ALL’ Expected service level is Blank. But **you can continue the booking process and create the shipment. See the print screen below.**

Vendor Booking Line Items

Vendor Booking Line ID	Purchase Order No	Purchase Order Line ID	Packaging Type	DG Flag	MPN Number	Expected FF/Carrier	Expected Transport Mode	Expected Service Level
1	1302596397	1	Boxes	Yes	MANUFACTURER PART NUMBER TEST CODE	HOLD	ALL	

Calculate Save Create Shipment Undo

- In this case, Jabil Buyer or the Logistics team will be notified about your booking and can decide to **approve** or **reject** a non-compliant Vendor Booking.
- After approval by the Jabil User, the Vendor Booking is forwarded to the Freight Forwarder through a scheduled event.
- If the Jabil User rejects the booking, the system informs the Supplier of the rejection reasons and returns the booking for correction. Check instructions [HERE](#) about Rejected Vendor Booking

Vendor Booking – Creation – Document attachment

1. On the Vendor Booking Details page, locate the menu labeled Documents and click the blue arrow to expand it.
2. Select **View Documents** to go to the page where you can begin the process.
3. The system requires 15 minutes to synchronize your Vendor Booking details with the Document Management module. Therefore, the View Documents link will be visible up to 15 minutes after you complete and save the Vendor Booking

The screenshot displays the 'Vendor Booking Details' page on the left and the 'Shipper Booking Details' page on the right. A red line with numbered callouts (1, 2, 3) illustrates the navigation process:

- 1:** A red circle highlights the 'Documents' menu item in the left sidebar of the 'Vendor Booking Details' page.
- 2:** A red box highlights the 'View Documents' link in the 'Documents' section of the 'Shipper Booking Details' page.
- 3:** A red circle highlights the 'View Documents' link in the 'Documents' section of the 'Shipper Booking Details' page.

The 'Vendor Booking Details' page includes fields for Vendor Booking No. (BKG3654), Header State (Confirmed), Creator Code (Henriett Bakos), and Supplier Shipment Reference. The 'Shipper Booking Details' page includes fields for Shipper Booking ID (BKG3654), Org ID (SAPSTG), and Country of Import/Export (CN - China). It also features a 'Partners' table with columns for Partner Type, ID, Name & Address, Is Primary Partner, Restricted Party Screening Status, Last Modified By, and Last Modified Date.

Partner Type	ID, Name & Address	Is Primary Partner	Restricted Party Screening Status	Last Modified By	Last Modified Date
<input type="checkbox"/>	Consignee PLD1	<input type="checkbox"/>	Approved	JABIL_INTEGRATION	19-Nov-2025 13:45:05
<input type="checkbox"/>	Freight Forwarder KHNN	<input type="checkbox"/>	Approved	JABIL_INTEGRATION	19-Nov-2025 13:45:05
<input type="checkbox"/>	Supplier 0000260326	<input type="checkbox"/>	Approved	JABIL_INTEGRATION	19-Nov-2025 13:45:05

Vendor Booking – Creation –Attach Document

Navigate to the Documents section to access the upload page.

Shipper Booking Details

Save & Validate Actions Workflow Stage Documents Required

Shipper Booking ID BKG3654 Ver 1 Source Shipper Booking ID BKG3654 Country of Import - Country of Export CN - China

Main Line Items **Documents** Events Notes New Tab Audit History Workflow

General Info

Source Transaction ID BKG3654

Incoterm Code

Incoterm Place

Mode of Transport Code OCEAN OCEAN

Locations Add

Location Type	Location Name

References Add

Reference Type	Reference Number
+ Purchase Order ID	1302596249

Related Transactions

Transaction Type	Version	Transaction State	Transaction Date

Change History

Created By JABIL_INTEGRATION On 19-Nov-2025 13:45:05 GMT

Last Modified By JABIL_INTEGRATION On 19-Nov-2025 13:45:05 GMT

Save & Validate Actions Workflow Stage Documents Required

Workflow Status

Document Workflow Stage Documents Required

Partners

Edit All Selected Actions

Partner Type	ID, Name & Address	Is Primary Partner	Restricted Party Screening Status	Last Modified By	Last Modified Date
<input type="checkbox"/>	Consignee PL01	<input type="checkbox"/>	Approved	JABIL_INTEGRATION	19-Nov-2025 13:45:05
<input type="checkbox"/>	Freight Forwarder KHNN	<input type="checkbox"/>	Approved	JABIL_INTEGRATION	19-Nov-2025 13:45:05
<input type="checkbox"/>	Supplier 0000260326	<input type="checkbox"/>	Approved	JABIL_INTEGRATION	19-Nov-2025 13:45:05

Key Dates Add

Date Type	Date Value	Time Zone



Shipper Booking Details

Save & Validate Actions Workflow Stage Documents Required

Shipper Booking ID BKG41866 Ver 1 Source Shipper Booking ID BKG41866 Country of Import - Country of Export CN - China

Main Line Items **Documents** Events Notes New Tab Audit History Workflow

Determination Documents Distribution Manual Distribution

Determination

Determine Documents Verify Documents Add Document Actions

	Document Name	Document Determination Level	Status	Document ID	Functional ID	Level	Leg Based	HCDP Required	No. Of Copies
+ <input type="checkbox"/>	Transaction Header-BKG41866		READY FOR UPLOAD		CONTACT_INFO		END_TO_END	No	1
+ <input type="checkbox"/>	Transaction Header-BKG41866		READY FOR UPLOAD		MSDS	TRANSACTION	END_TO_END	Yes	1
+ <input type="checkbox"/>	Transaction Header-BKG41866		READY FOR UPLOAD		CI	TRANSACTION	END_TO_END	Yes	1
+ <input type="checkbox"/>	Transaction Header-BKG41866		READY FOR UPLOAD		PL	TRANSACTION	END_TO_END	Yes	1

Vendor Booking – Creation –Attach Document

Four standard documents are required:

- Commercial Invoice – **CI**;
- Packing List – **PL**;
- Supplier contact information (email and phone number) in a document. In case FF has any inquiries regarding booking details – **CONTACT_INFO**;
- Material Safety Documents – **MSDS** (if applicable)

Shipper Booking Details

Save & Validate

Actions

Workflow Stage Documents Required

Shipper Booking ID BKG41866

Ver 1

Source Shipper Booking ID BKG41866

Country of Import -

Org ID SAPSTG

Country of Export CN - China

Main Line Items Documents Events Notes New Tab Audit History Workflow

Determination Documents Distribution Manual Distribution

Determination

Determine Documents

Verify Documents

Add Document

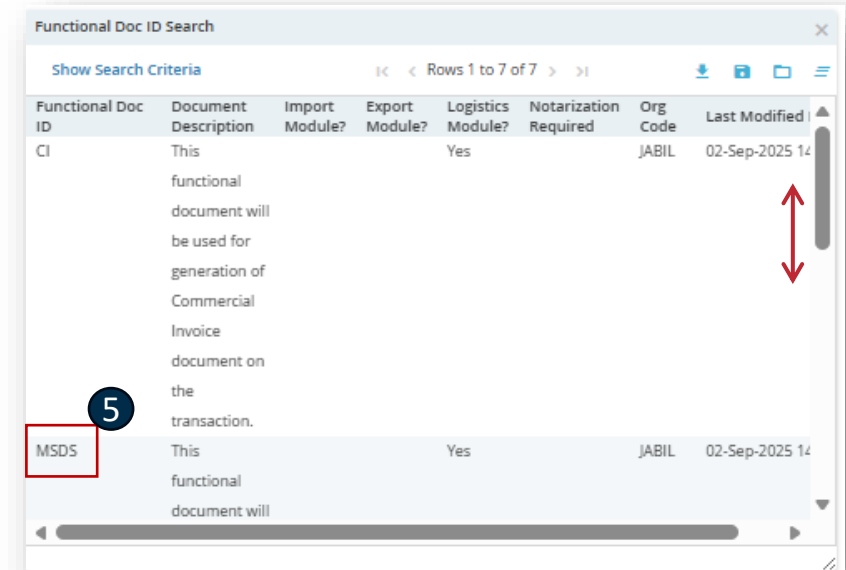
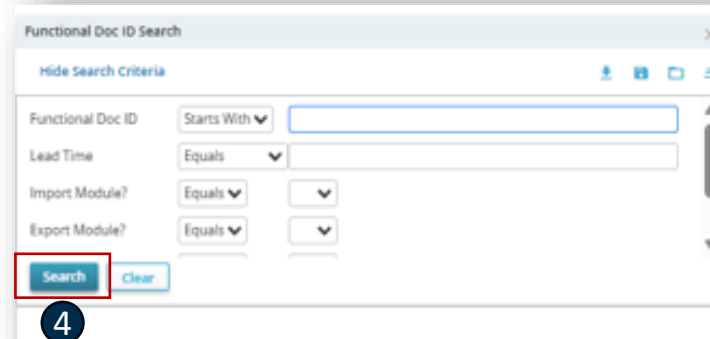
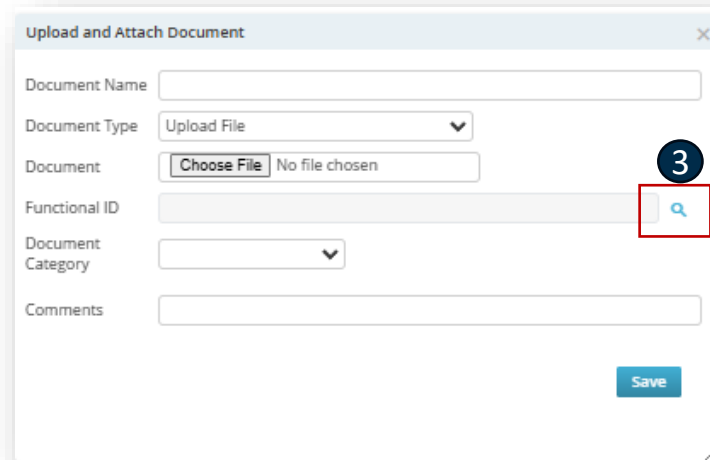
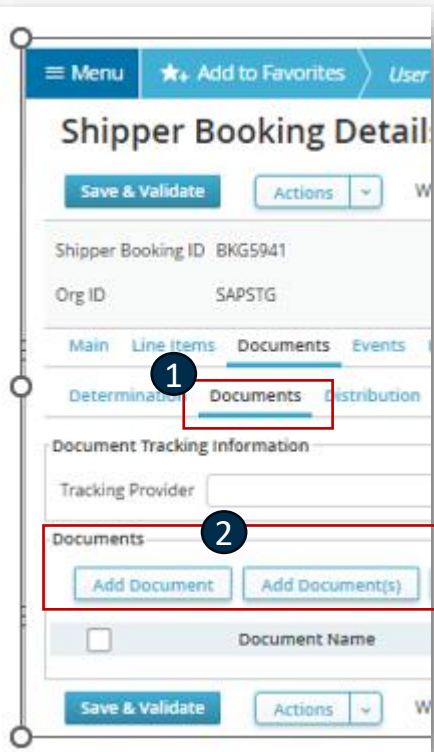
Actions

1 to 5

<input type="checkbox"/>	Document Name	Document Determination Level	Status	Document ID	Functional ID	Level	Leg Based	HCDP Required	No. Of Copies
+ <input type="checkbox"/>	Transaction Header-BKG41866	Transaction Header-BKG41866	READY FOR UPLOAD		CONTACT_INFO		END_TO_END	No	1
+ <input type="checkbox"/>	Transaction Header-BKG41866	Transaction Header-BKG41866	READY FOR UPLOAD		MSDS	TRANSACTION	END_TO_END	Yes	1
+ <input type="checkbox"/>	Transaction Header-BKG41866	Transaction Header-BKG41866	READY FOR UPLOAD		CI	TRANSACTION	END_TO_END	Yes	1
+ <input type="checkbox"/>	Transaction Header-BKG41866	Transaction Header-BKG41866	READY FOR UPLOAD		PL	TRANSACTION	END_TO_END	Yes	1

GLO Vendor Booking – Creation –Attach Document

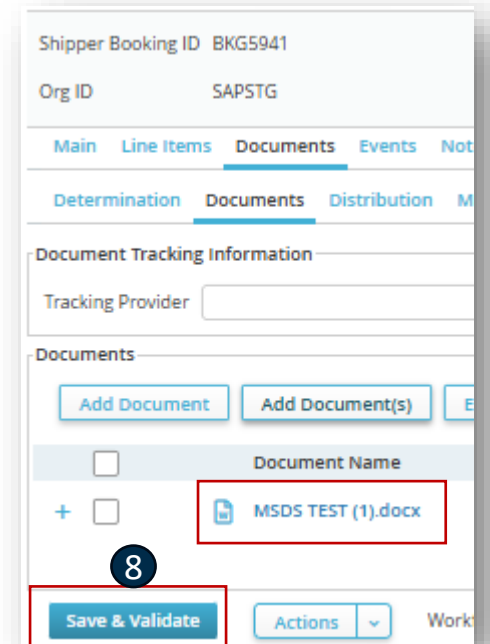
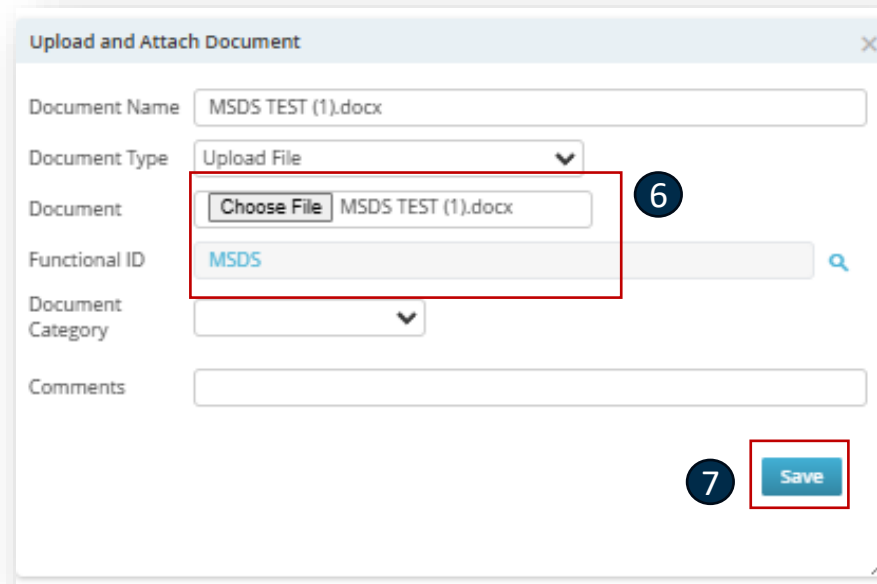
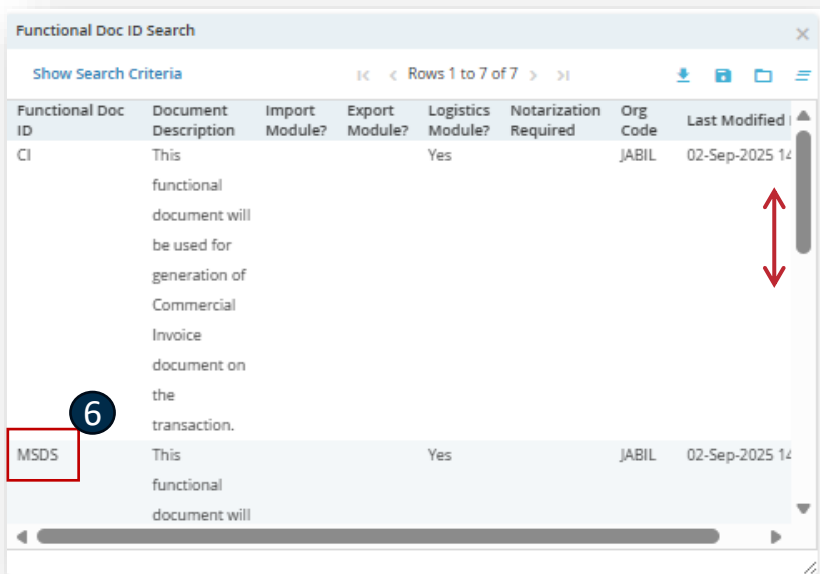
- Go to the Documents section in the second part.
- Click on Add Document or Document(s).
- A new window will open where you need to enter the Function ID from the database >> and **click the icon**.
- In the next window, click Search (no need to enter any search criteria).
- 5. From the list that appears, **double-click the document type** you wish to upload.



GLO Vendor Booking – Creation –Attach Document

6. After double-clicking the type, the selected Function ID will appear in the list highlighted in blue. Now, upload the document by clicking Choose file
7. Click **Save**.
8. Once all documents are uploaded, click **Save & Validate**

All documents will now be linked to your Shipment Booking and shared with the Carrier.



Vendor Booking – Creation –Attach Document

1. Once the upload is complete, all documents will be accessible, and the system will share them with Forwarders/Carriers.
2. You can return to this menu from the Vendor Booking at any time to add new documents or modify the ones already uploaded.

Shipper Booking ID BKG3654 Ver 1 Source Shipper Booking ID BKG3654 Country of Import -

Org ID SAPSTG Country of Export CN - China

Main Line Items Documents Events Notes New Tab Audit History Workflow

Determination Documents Distribution Manual Distribution

Document Tracking Information

Tracking Provider Tracking Number

Documents

Level Category Display
1 to 3

<input type="checkbox"/>	Document Name	Link Level	Source	Functional Document ID	HCDP Required	Category	Document Type	Last Modified By	Last Modified On	Active
+ <input type="checkbox"/>	MSDS TEST.docx	Transaction Header-BKG3654	USER			<input type="text"/>	<input type="text" value=""/>	henriett_bakos@jabil.com-jabil	19-Nov-2025 15:23:58	<input checked="" type="checkbox"/>
+ <input type="checkbox"/>	Invoice test.docx	Transaction Header-BKG3654	USER			<input type="text"/>	<input type="text" value=""/>	henriett_bakos@jabil.com-jabil	19-Nov-2025 15:23:58	<input checked="" type="checkbox"/>
+ <input type="checkbox"/>	PL test.docx	Transaction Header-BKG3654	USER			<input type="text"/>	<input type="text" value=""/>	henriett_bakos@jabil.com-jabil	19-Nov-2025 15:23:58	<input checked="" type="checkbox"/>

Workflow Stage Documents Required

Vendor Booking – Creation – Attach Document

1. On the Vendor Booking page, you can check the status of your document uploads at any time by selecting Document Status.

Vendor Booking Details < ⚙️

Locales and local to event dates/times behave independently of each other while editing.

Vendor Booking No. BKG3654	Transport Mode OCEAN	Ship Date 2025-11-19:08:00 CST	Creation Date 2025-11-19:13:18:09
Header State Confirmed	Header Last Modified Date 2025-11-21:00:03:12	Freight Cost Freight Collect	Transaction Mode International Trade
Creator Code Henriett Bakos	VB Sent to FF Date 2025-11-19:14:00:14	Declaration Required No	Declaration Location
Supplier Shipment Reference	Packing Comments --	Incoterms EXW	Incoterms Location loc
Expected FF/Carrier KHNN	Expected Transport Mode OCEAN	Expected Service Level --	

▼ Parties

▼ Routing

▲ Documents

1 Documents Status
Documents Status

View Documents
[View Documents](#)

▲ Shipment Details

Freight Forwarder (Pre-ASN) KHNN	Carrier (Post-ASN) --	Tracking Number --	Packing Comments 1 pallet and 20 boxes 2 barrels
-------------------------------------	--------------------------	-----------------------	--



Global Logistics Orchestration

Rejected Vendor Booking

JABIL

Overview of overall process steps – non-compliant Booking

Non-compliant Booking

- When a Supplier has a history of non-compliance and appears on the “**Restricted Supplier list,**” the Vendor Booking will be ON HOLD and requires approval from the Jabil Buyer.
- If the Jabil User rejects the booking, the system notifies the Supplier with reasons for the rejection and returns the booking for revision
- Please follow the instructions on the next slide to update your Vendor Booking and resubmit it for Jabil’s approval. Be aware that any delay in this process may impact shipping schedules and pose a risk to our production.



The screenshot shows an email notification from Jabil. At the top, the JABIL logo is displayed in blue, with the text "Vendor Booking Rejected" below it. The email body is in English and Chinese. The English text reads: "Supplier Partner, Shipment Booking requests has been rejected by JABIL. Please use the provided LINK to update and resubmit your booking request to prevent shipping delays. Note: Your booking will not be shared with FF/Carriers until the data is corrected. Thank you for your cooperation." The Chinese text reads: "供应商合作伙伴: 捷普已拒绝你的出货订舱申请。 请通过提供的 链接更新信息并重新提交订舱申请, 以免造成出货延误。 备注: 相关数据更正完成前, 你的订舱信息不会同步至货运代理/承运人。 感谢你的配合。" At the bottom, there is a disclaimer in English and Chinese, and social media icons for Twitter and LinkedIn.

JABIL
Vendor Booking Rejected

Supplier Partner,
Shipment Booking requests has been rejected by JABIL.
Please use the provided [LINK](#) to update and resubmit your booking request to prevent shipping delays.
Note: Your booking will not be shared with FF/Carriers until the data is corrected.
Thank you for your cooperation.

供应商合作伙伴:
捷普已拒绝你的出货订舱申请。
请通过提供的 [链接](#)更新信息并重新提交订舱申请, 以免造成出货延误。
备注: 相关数据更正完成前, 你的订舱信息不会同步至货运代理/承运人。
感谢你的配合。

Unless superseded by an executed Purchase Agreement or other signed agreements executed between the parties, the most up-to-date terms and conditions contained in Jabil’s Supplier Portal’s Direct Procurement: Purchase Order Terms & Conditions – Master version under the link: <https://www.jabil.com/about-us/supplier.html> shall apply to this email and to any files linked or attached herewith, whereby Jabil purchases goods or services with this email. 包含在捷普供应商门户网站链接: <https://www.jabil.com/about-us/supplier.html> 里最新的直接采购条款与条件, 采购订单条款与条件, 主版本应适用于本电子邮件, 以及捷普通过本电子邮件购买商品或服务所链接或附带的任何文件, 除非被签署的采购协议或双方签署的其他协议所取代。
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本电子信息的内容应被视为机密信息, 并受贵公司与捷普或其任何关联公司之间有效的《保密协议》条款和条件的约束。

Non-Routing Guide compliant Booking Update

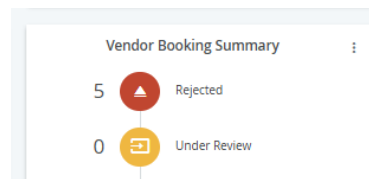
1. From the email alert: **Rejected Vendor, Booking** click the link to open the Vendor Booking
2. You can update on the main page
 - the Transport mode(drop down list)
 - pick up location (type-ahead field)
 - the Forwarder (type-ahead field)
 - The service level (drop-down list)
3. After you completed update, click on **Update VB details**.
4. After clicking **Submit for Approval** to notify Jabil and get approval for the booking. If you missed that step, the system will notify you before leaving the page

Vendor Booking List Page 1 of 1; 2 Records, 1 Selected

Scales and local to event dates/times behave independently of each other while editing.

Vendor Booking No.	Supplier Name	Ship Date	Transport Mode*	Purchase Order No	Purchase Order Line ID	Pick up Location*	Place Of Delivery	Tracking Number	Freight Forwarder (Pre-ASN)	Carrier (Post-ASN)	Service Level
<input checked="" type="checkbox"/> BKG4472	Test Connections Inc.	2025-11-21:00:00:00 GMT	AIR	1302596244	1		Jabil Poland Sp. z o.o. ()	45678952	DDAG		
<input type="checkbox"/> BKG6063	Test Connections Inc.	2025-11-27:08:00:00 CST	AIR	1302596270	1	ASIA PACIFIC CIS WUXI	Jabil Poland Sp. z o.o. ()		KHNN		Standard

Note: Rejected Vendor booking, you can reach out from MY WORKSPACE and the Exception menu too.



Vendor Booking Summary	
Results	
State	Total
Rejected	5
Under Review	0
Submitted/Approval Required	0
Confirmed	32

Non-Routing Guide compliant Booking Update 2

1. If you need more details, click on Booking ID in the list to open the VB Details page – Expected data marked with RED
2. Made the necessary updates in the UI
3. Click on 'Update VB Details', then
4. Click on 'Submit Approval' to notify Jabil and get approval for the booking. If you missed that step system will notify you before leaving the page

Vendor Booking List Page 1 of 1; 2 Records

Locales and local to event dates/times behave independently of each other while editing.

Vendor Booking No.	Milestones	Header State	Approval Status	Rejection Comment
BKG4472	Milestone Details	Rejected	Reject	Transport mode should be Ocean
BKG6063	Milestone Details	Rejected	Reject	change TR mode from Ocean to Air

Submit for Approve Cancel Update VB Details View History Reset

Ship Date: 2026-03-12 08:00:00 CST
Creation Date: 2026-03-05 11:05:51
Freight Cost: Freight Collect
Transaction Mode: International Trade
Declaration Required: No
Declaration Location: loc
Incoterms Location: loc

Correct the data and click Update ,VB Details' and then click ,Submit for Approve'

Submit for Approve Cancel Update VB Details

Documents
Shipment Details

Freight Forwarder (Pre-ASN): EXDO
Expected FF/Carrier: GLO
Carrier (Post-ASN): --
Tracking Number: --
Packing Comments: 20 boxes, 23*30*50 cm, 250 kg
Transport Mode*: ROAD
Expected Transport Mode: ALL
Chargeable Weight (KGS): 600

Routing Guide Reference
PTA Required: --
GLO Booking: --

Vendor Booking Transport Order

Vendor Booking List Page 1 of 1; 1 Records, 1 Selected

Vendor Booking Line ID	Purchase Order No	Part Number	Material Group	Unit Of Measure	Booked Qty*	Shipped Qty	No. Of Packages	Packaging Type	DG Flag	Expected Service Level	Service Level	Stackable Allowed	Battery Included
1	1302596397	3313	JABIL	EA	20	0	20	Boxes	Yes	Express	Express		

Submit for Approve Cancel Update VB Details View History Reset



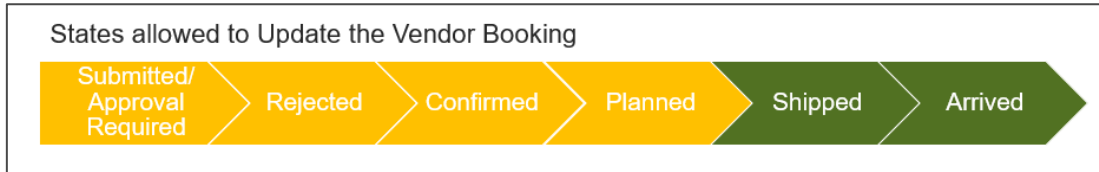
Global Logistics Orchestration

Update Vendor Booking

JABIL

Vendor Booking – Update

Vendor Booking in GLO can receive updates on the Vendor Booking until it is in the Planned state



1. To update Vendor Booking, you can go to the menu: *Vendor Booking > Summary or Search*
2. In the main page, you can update Ship Date; Transport Mode (drop-down); Pick Up Location (type-ahead field); Forwarder (type-ahead field), and Service level (drop-down)
3. After finalizing the changes, click on 'Update VB Details'.

Vendor Booking > Vendor Booking > Vendor Booking Summary > Vendor Booking List 1 Job Status

Search Vendor Bookings

Vendor Booking List

Page 1 of 1; 9 Records, 1 Selected 2

Locales and local to event dates/times behave independently of each other while editing.

Vendor Booking No.	Ship Date*	Transport Mode*	Purchase Order No.	Purchase Order Line ID	Pick up Location*	Place Of Delivery	Tracking Number	Freight Forwarder (Pre-ASN)	Carrier (Post-ASN)	Service Level
<input checked="" type="checkbox"/> BKG14296	2025-12-12 08:16:44	GMT PARCEL	1302596246	1	Test Connections Inc. I	Jabil Poland Sp. z o.o. ()	123746080196893152		UPSN-PARCEL	
<input type="checkbox"/> BKG14302	2025-12-12 08:16:44	GMT AIR	1302596279	1	Test Connections Inc. I	Jabil Poland Sp. z o.o. ()	TRK67898		DHLC-PARCEL	
<input type="checkbox"/> BKG14775	2025-12-15 10:30:25	GMT PARCEL	1302596289	1	Test Connections Inc. I	Jabil Poland Sp. z o.o. ()	9612709584		DHLC-PARCEL	
<input type="checkbox"/> BKG14779	2025-12-15 10:30:25	GMT PARCEL	1302596298	1	Test Connections Inc. I	Jabil Poland Sp. z o.o. ()	6971200891		DHLC-PARCEL	
<input type="checkbox"/> BKG26342	2026-02-11 17:01:15	GMT PARCEL	1302596388	1	Test Connections Inc. I	Jabil Poland Sp. z o.o. ()	8572205272		DHLC-PARCEL	
<input type="checkbox"/> BKG26345	2026-02-11 17:01:16	GMT PARCEL	1302596389	1	Test Connections Inc. I	Jabil Poland Sp. z o.o. ()	495506337502		FDE-PARCEL	
<input type="checkbox"/> BKG26347	2026-02-11 17:01:16	GMT PARCEL	1302596388	2	Test Connections Inc. I	Jabil Poland Sp. z o.o. ()	6288301725		DHLC-PARCEL	
<input type="checkbox"/> BKG26353	2026-02-11 17:30:50	GMT PARCEL	1302596390	1	Test Connections Inc. I	Jabil Poland Sp. z o.o. ()	888595771646		FDE-PARCEL	
<input type="checkbox"/> BKG26548	2026-02-12 10:00:54	GMT PARCEL	1302596391	1	Test Connections Inc. I	Jabil Poland Sp. z o.o. ()	5751428642		DHLC-PARCEL	

3 Update (CLP Exists) Update VB Details View History Reset Records per page 20

Vendor Booking – Update

1. If you need more details, click on Booking ID in the list to open the VB Details page
2. Made the necessary updates
3. Click on 'Update VB Details'

The screenshot displays the Vendor Booking system interface. At the top, there is a breadcrumb navigation: **Vendor Booking > Vendor Booking > Vendor Booking Summary > Vendor Booking List**. A search bar labeled "Search Vendor Bookings" is located below the navigation. The main content area is split into two panels. The left panel, titled "Vendor Booking List", shows a table with columns: "Vendor Booking No.", "Milestones", and "Header State". The first row is highlighted, with "BKG14296" in the "Vendor Booking No." column. A red box highlights this cell, and a red arrow points from it to the "Update VB Details" button in the bottom right of the screenshot. The right panel, titled "Vendor Booking Details", shows a form for editing the details of the selected booking (BKG14296). The form includes fields for "Transport Mode" (PARCEL), "Ship Date" (12/12/25 08:16:44 GMT), "Creation Date" (12/12/25 08:31:57), "Header State" (Planned), "Header Last Modified Date" (12/13/25 00:06:01), "Freight Cost", "Declaration Required", "Declaration Location", "Incoterms" (EXW), "Incoterms Location" (loc), "Expected FF/Carrier", "Freight Forwarder (Pre-ASN)", "Carrier (Post-ASN)" (UPSN-PARCEL), "Tracking Number" (123746080196893152), "Packing Comments", "Chargeable Weight (KGS)", "Routing Guide Reference", "PTA Required", and "GLO Booking". At the bottom of the details panel, there is a "Vendor Booking" tab and a "Transport Order" tab. Below the details panel, there is another "Vendor Booking List" table with columns: "Vendor Booking Line ID", "Purchase Order No", "Purchase Order Line ID", "Purchase Order Schedule ID", "Line State", "SB Status", "Approval Status", "Rejection Comment", "BuyerID/Purchasing Group", "Buyer Email", "Storage Location", "Jabil Part Number", "Jabil Part Description", "Material Group", "Commodity", "Unit Of Measure", "Booked Qty", and "Shipped". The first row of this table is selected. At the bottom of the screenshot, there is a dark blue button labeled "Update VB Details" and a red box around the "Update VB Details" button in the details panel. A red arrow points from the "Update VB Details" button in the details panel to the "Update VB Details" button in the bottom left of the screenshot.



Global Logistics Orchestration

Cancel Vendor Booking

JABIL

Cancellation – Vendor Booking

1. To cancel a Vendor Booking, navigate to Menu: *Vendor Booking > Vendor Booking Summary or Search* and filter for the previously saved booking. Suppliers can only cancel a Vendor Booking if the booking request has not yet been shared with FF or the carrier.
2. Check the date and time stamp on the page – select the PO only if the 'VB Sent to FF Date' field is empty.
3. Click 'Cancel'.
4. If cancellation is allowed, the system will confirm it; otherwise, an error message will appear.
5. Once the Vendor Booking is canceled, you may create a new Booking for the same PO at any time from the PO list.

Vendor Booking > Vendor Booking > Vendor Booking Search Line(s) > Vendor Booking List Line(s)

Search Vendor Bookings

Vendor Booking List Page 1 of 1; 6 Records, 1 Selected

sales and local to event dates/times behave independently of each other while editing.

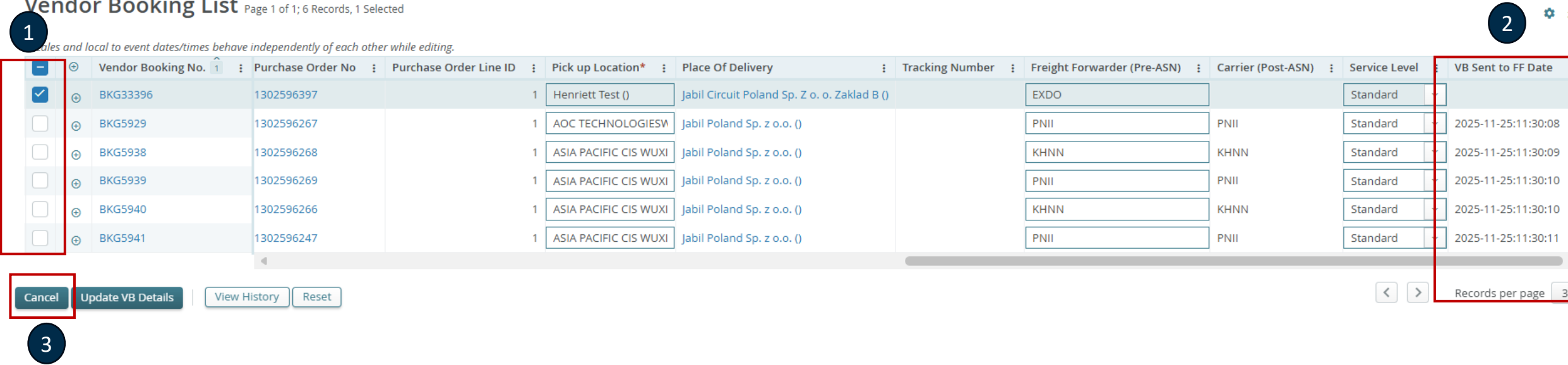
<input type="checkbox"/>	Vendor Booking No.	Purchase Order No.	Purchase Order Line ID	Pick up Location*	Place Of Delivery	Tracking Number	Freight Forwarder (Pre-ASN)	Carrier (Post-ASN)	Service Level	VB Sent to FF Date
<input checked="" type="checkbox"/>	BKG33396	1302596397	1	Henriett Test ()	Jabil Circuit Poland Sp. Z o. o. Zaklad B ()		EXDO		Standard	
<input type="checkbox"/>	BKG5929	1302596267	1	AOC TECHNOLOGIESW	Jabil Poland Sp. z o.o. ()		PNII	PNII	Standard	2025-11-25:11:30:08
<input type="checkbox"/>	BKG5938	1302596268	1	ASIA PACIFIC CIS WUXI	Jabil Poland Sp. z o.o. ()		KHNN	KHNN	Standard	2025-11-25:11:30:09
<input type="checkbox"/>	BKG5939	1302596269	1	ASIA PACIFIC CIS WUXI	Jabil Poland Sp. z o.o. ()		PNII	PNII	Standard	2025-11-25:11:30:10
<input type="checkbox"/>	BKG5940	1302596266	1	ASIA PACIFIC CIS WUXI	Jabil Poland Sp. z o.o. ()		KHNN	KHNN	Standard	2025-11-25:11:30:10
<input type="checkbox"/>	BKG5941	1302596247	1	ASIA PACIFIC CIS WUXI	Jabil Poland Sp. z o.o. ()		PNII	PNII	Standard	2025-11-25:11:30:11

Cancel | Update VB Details | View History | Reset

Records per page 30

Application Message

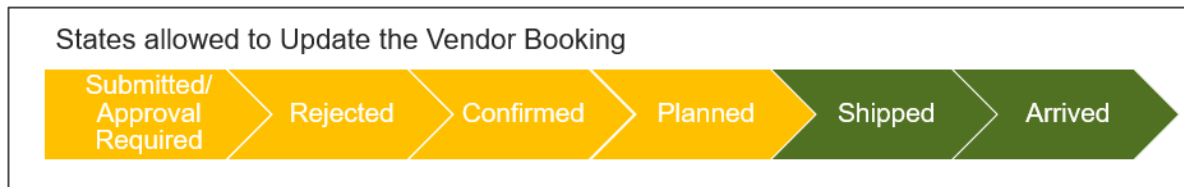
Some of the business objects could not be modified:
Vendor Booking has been sent to Freight Forwarder and cannot be cancelled



Cancellation – Vendor Booking

Vendor Bookings in the Confirmed, Planned, Shipped, or Arrived statuses cannot be canceled!

- Suppliers may cancel a Vendor Booking only if the booking request has not yet been shared with FF/Carrier; this timestamp is clearly visible in the user interface, Vendor Booking detailed page as well **(1)**
- Jabil users are not authorized to cancel Vendor Bookings.
- Once the Vendor Booking has been communicated to FF/Carrier, cancellation is only possible through offline communication with FF/Carrier, requesting them to send a cancellation signal back to the GLO system for the specific Vendor Booking ID.
- When FF/Carrier sends the cancellation signal, the Transport Order/Transport Unit will change to the Canceled state, and a CLP Canceled Alert will be sent to users. You will see that in the menu *Logistics query/Transport Order Summary/Cancelled*
- Following the cancellation of the Transport Order/Transport Unit, the Vendor Booking will also be canceled, and a Vendor Booking Canceled Alert will be issued to users.
- Suppliers should initiate a new Vendor Booking process if cancellation occurs.



Vendor Booking > Vendor Booking > Vendor Booking Search Line(s) > Vendor Booking List Line(s) > Details Line(s)

Vendor Booking Details

Locales and local to event dates/times behave independently of each other while editing.

Vendor Booking No. BKG5941	Transport Mode AIR
Header State Confirmed	Header Last Modified Date 2025-11-26:00:03:14
Creator Code Henriett Bakos	VB Sent to FF Date 2025-11-25:11:30:11 1
Supplier Shipment Reference <input type="text"/>	Packing Comments --

Vendor Booking – States

- Vendor Booking in GLO can receive updates on the Vendor Booking until it is in the Planned state. The roles that can update the Vendor Booking are Suppliers, Jabil Buyers and Jabil Logistics.
- **Vendor Booking in Confirmed, Planned, Shipped or Arrived states cannot be cancelled**

States allowed to Update the Vendor Booking



State Name	State Description
System Initial	An internal system state is assigned to an object when it is processing and uploading object data. This state is not shown to users on the web portal.
Submitted/Approval Required	Vendor Booking has failed a validation, and manual intervention is required i.e., Approval Process.
Confirmed	Vendor booking is validated, and Shipment Instruction will be sent to Freight Forwarder on a schedule
Planned	State transition based on referenced Transport Order object. Once the Freight Forwarder send the TO and TU details back to GLO.
Shipped	State transition based on referenced Transport Order object. Carrier has picked up the material from the Supplier factory. The material can still be on the road to port, at the ocean, or on the way to final destination (customer factory).
Arrived	State transition based on referenced Transport Order object. When all the materials are delivered at final destination (customer factory).
Cancelled	Vendor booking line is cancelled.



Global Logistics Orchestration

Vendor Booking outside of GLO – Tracking Data Information sharing

JABIL

Tracking data sharing process – Suppliers

- E2open suppliers will be notified by system alert from e2open/GLO to initiate the Vendor Booking process for the Shipments which are ready to be shipped >> A new Alert has been implemented: „Vendor Booking Required Alerts”

An alert is sent to the Supplier to create a Vendor Booking in GLO based on the PO commit date or PO Req. Delivery date – (TR time from PO + 5 days preparation time)

Vendor Booking Creation:

- Portal Suppliers can use the **LINK** in the email alert to go to the page and provide the tracking information

mailer@services.e2open.com
to me

JABIL

Vendor Booking Required Alert

Supplier Partner,

At the time of this email, a Shipper Booking is Required. To access the order information and start the shipment booking process please go to the [LINK](#) and start the booking process in the User Interface. The system will automatically share your pick-up request to the Freight Forwarders/Carriers based on your provided data!

Attention: Courier booking (Parcel) is not possible. Please follow direct process with respective courier and share tracking data once completed. Every shipments which are already booked outside of GLO please use the attached Excel template to fill in the: Tracking number FF/Carrier name and Transport Mode and respond via email to GLO system. Please attached the filled Excel in your response!

If booking done outside GLO, Use Excel template to share the tracking number, Carrier name, etc.

Alternatively, you can provide the following information—tracking number, Freight Forwarder or Carrier name, and transport mode—in the Purchase Order list during the regular weekly purchase order commit process.

Thank you for your cooperation.

To avoid delays, please start the booking process as soon as possible.

Note: The one-time token access expires after 14 days. If expired, contact the Jabil Buyer to resend the Booking Request Alert.

The Purchase Order which belongs to the Long Tail Supplier will receive an email to create Vendor Booking without logging on to the system.

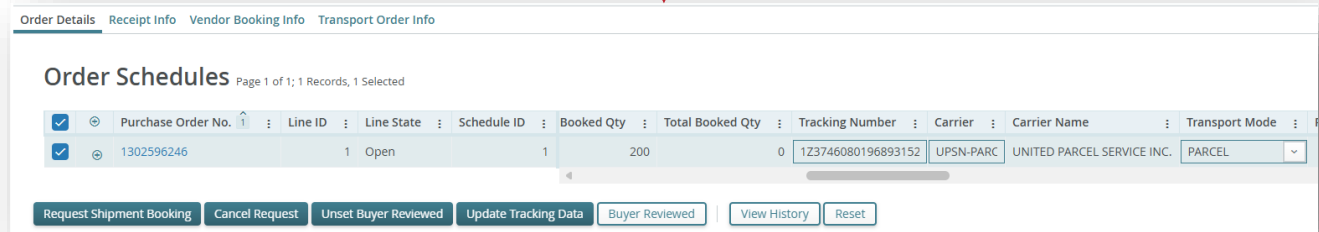
供应商合作伙伴,

截至发稿时, 需要进行托运人预订。要查看订单信息并开始预订发货流程, 请前往 [LINK](#) 用户界面并启动预订流程。系统将根据您提供的数据, 自动将您的取货请求分享给货运代理/承运商!

注意: 无法预订快递(包裹)服务。请按照相应快递公司的直接流程操作, 并在完成后分享跟踪数据。所有已在全球物流协调以外平台预订的货物, 请使用附件中的Excel模板填写: 追踪号码 货运代理/承运人名称和 请按运输方式通过电子邮件回复至全球物流协调系统。请将填写好的 Excel 表格作为附件发送至您的回复!

Tracking data sharing - Supplier via Link

1. From the email Alert 'Vendor Booking Required' Supplier can use the same LINK to share the available tracking information in the UI after the Vendor Booking is completed. For example: Parcel Booking!



Tracking data sharing process – Portal Users

In case of Shipment booking is outside of GLO, the supplier will be able to update tracking data, transport mode, and carrier/forwarder name in the order list when the booking has been completed.

Users can access PO data from the Order List, which includes shipment details.

1. New fields have been added to the order details: Total Booked Qty, Remaining Booked Qty, Carrier & Carrier Name, and Transport Mode. Use the Table Editor to add these fields to the UI.

Order Schedules Page 1 of 1; 1 Records, 1 Selected

<input checked="" type="checkbox"/>	Purchase Order No.	Line ID	Line State	Schedule ID	Schedule State	Supplier Code	Supplier Name	Jabil Part Number	Jabil Part Description	Manufacturer Part Number	Media Code	Manufacturer Name	Request Qty.	Total Received Qty. (Lir
<input checked="" type="checkbox"/>	1302596246	1	Open	1	Open	0000260326	Test Connections Inc.	HB1159313	PartDescriptionTest1234	MANUFACTURER PART NUMBER TEST CODE	REEL	JABIL	200	

Buttons: Request Shipment Booking, Cancel Request, Unset Buyer Reviewed, Update Tracking Data, View History, Reset

2 - 3. You can rearrange any fields in the order list moving them up and down

4. Click 'Save and Close' once setup is completed

Table Editor

Define Grid Columns Define Multi-Column Sort Define Vertical Detail

Available Columns

- Contract Number
- Customer Description
- Storage Location
- Total Received Qty. (Sched)
- Remaining Booked Qty
- Total Booked Qty
- Carrier
- Carrier Name
- Transport Mode

Table Columns

- Request Qty.
- Total Received Qty. (Line)
- Open Qty.
- Promise ID
- Promise State
- Promise Qty.
- Unit Of Measure
- Shipped Qty.
- Request Date
- Rescheduling Message
- Confirmed Arrival Date
- Confirmed Ship Date
- Transit Time
- Tracking Number
- Additional Lead Time
- Country Of Origin

Buttons: Cancel, Save and Close

Tracking Data Sharing – in UI

1. After setup is completed and new fields are visible, you can then enter the Tracking Number, Carrier, and Transport Mode details for the POs.
 - A. The carrier field includes type-ahead functionality.
 - B. The Transport Mode is chosen from a drop-down list.
2. Once the details are entered, click **'Acknowledge'** to save the information.
3. **Rules:** For Transport Mode marked as PARCEL, only these options are permitted: **FDE-PARCEL, DHLS-PARCEL, or UPSN-PARCEL;** otherwise, an error notification will be shown.
4. When all data is entered correctly, a success message will be displayed.

The screenshot displays the 'Order Schedules' interface. At the top, there are navigation tabs: 'Order Details', 'Receipt Info', 'Vendor Booking Info', and 'Transport Order Info'. The main heading is 'Order Schedules' with a sub-header 'Page 1 of 1; 1 Records, 1 Selected'. Below this is a table with the following columns: Purchase Order No., Line ID, Line State, Schedule ID, Booked Qty, Total Booked Qty, Tracking Number, Carrier, Carrier Name, and Transport Mode. The table contains one row with the following data: Purchase Order No. 1302596246, Line ID 1, Line State Open, Schedule ID 1, Booked Qty 200, Total Booked Qty 0, Tracking Number 1Z3746080196893152, Carrier UPSN-PARC, Carrier Name UNITED PARCEL SERVICE INC., and Transport Mode PARCEL. Below the table are several buttons: 'Acknowledge', 'Edit Promises', 'No Commit', 'View History', and 'Reset'. A red box highlights the 'Acknowledge' button, labeled with a '2'. A red bracket above the table is labeled with a '1'. A red arrow points from the 'Transport Mode' dropdown to a carrier type-ahead dropdown, labeled with an 'A'. A red arrow points from the carrier type-ahead dropdown to a transport mode dropdown, labeled with a 'B'. A red arrow points from the transport mode dropdown to a success message box, labeled with a '4'. A red arrow points from the transport mode dropdown to an error message box, labeled with a '3'. The success message box contains the text: 'Action executed successfully for 1 schedule(s)'. The error message box contains the text: 'Application Message', 'Some of the business objects could not be modified:', 'For Parcel please provide Correct Carrier Name and Tracking Number'.

Purchase Order No.	Line ID	Line State	Schedule ID	Booked Qty	Total Booked Qty	Tracking Number	Carrier	Carrier Name	Transport Mode
1302596246	1	Open	1	200	0	1Z3746080196893152	UPSN-PARC	UNITED PARCEL SERVICE INC.	PARCEL

Tracking Data Sharing – from Menu

1. Alternatively, you can share tracking data from the Menu as well.
Go to *Exceptions > Discrete Order Problem Summary > Vendor Booking Required Alert*
2. Click the number to open the PO list
3. Enter the Tracking Number, Transport Mode, and Carrier code details for the POs. Follow the steps in the previous slide.

Rules: For Transport Mode marked as PARCEL, only these options are permitted: **FDE-PARCEL, DHLS-PARCEL, or UPSN-PARCEL**; otherwise, an error notification will be shown.

Home > Exceptions > Supply Exceptions > Order Problem Summary 1 Job Status

Order Problem Summary Saved Searches TEST PO Henriett Save Search

Results

Exception	Total	Exception	Total
Order Requested and Promised Delivery Date Mismatch Alert	11	Cancel Request Alert	0
Order Requested and Promised Quantity Mismatch Alert	0	Supplier Comments Alert	2
Cancel Pending Response Alert	0	PO Decommit Alert	0
Missing Order Response Alert	2	Cancel Request Rejected Alert	0
New Discrete Order Alert	7	Vendor Booking Required Alert 3	9
Discrete Order Summary Alert	0		9

Order Schedules Page 1 of 1; 11 Records, 1 Selected Purchase Order due for Vendor Booking Alert (LongTail Partner)

	Purchase Order No.	Line ID	Line State	Confirmed Arrival Date	Confirmed Ship Date	Tracking Number	Transport Mode	Carrier	Carrier Name	Qty to Cancel	Cancel Request
<input checked="" type="checkbox"/>	1302596278 (0)	1 (0)	Accepted with Changes	12/05/2025	MM/DD/YYYY	123456789	PARCEL	DHLC-PARCEL			

Tracking Data Sharing

After successful data sharing, the system will automatically generate the required Transport Order and Transport Unit objects in GLO.

The system will then begin receiving actual in-transit milestone and event information along with predicted ETA data. All transit milestones will be visible in the Transport Order view.



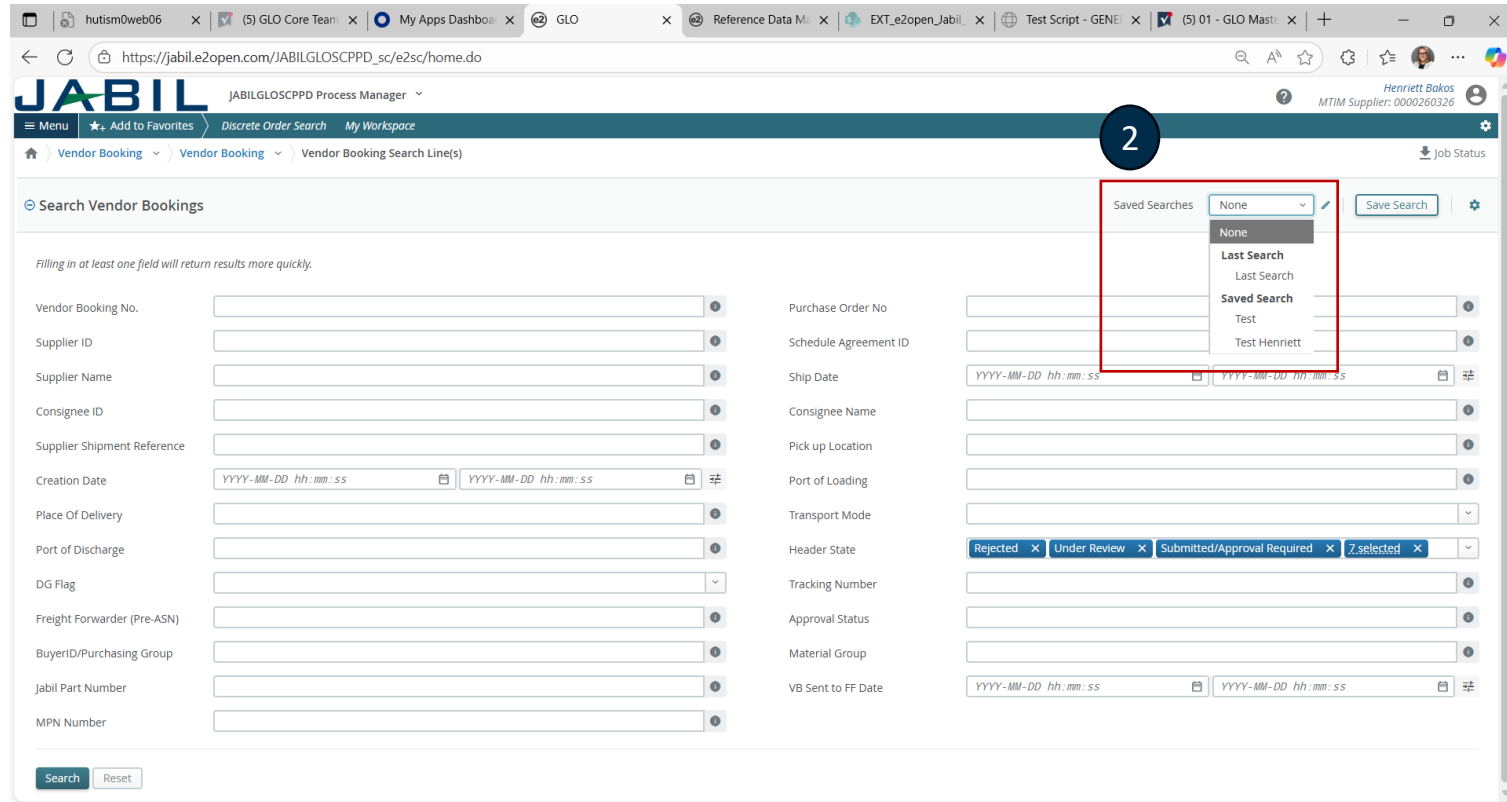
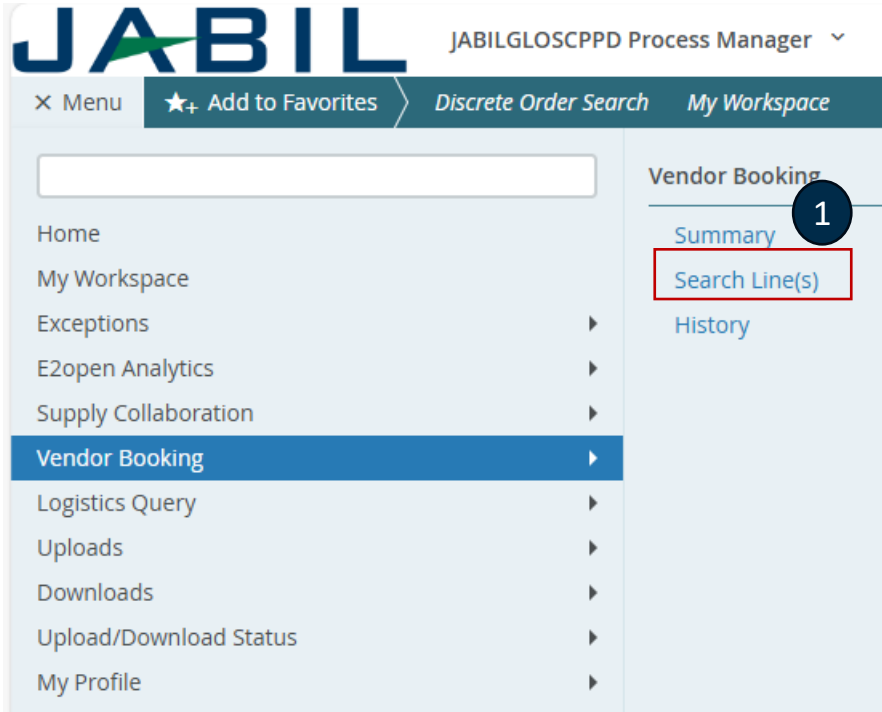
Global Logistics Orchestration

Booking and Shipment Tracking

JABIL

Vendor Booking - Search

1. Go to *Menu > Vendor Booking > Search*
2. You can set up search parameters or use available filters from the list



Vendor Booking – States

- Vendor Booking in GLO can receive updates; this can be done in UI or the B2B. For Jabil, we will receive the updates on the Vendor Booking until it is in the Planned state. The roles that can update the Vendor Booking are Suppliers, Jabil Buyers, and Jabil Logistics.
- Vendor Booking in Shipped or Arrived states cannot be cancelled

States allowed to Update the Vendor Booking



State Name	State Description
System Initial	An internal system state is assigned to an object when it is processing and uploading object data. This state is not shown to users on the web portal.
Submitted/Approval Required	Vendor Booking has failed a validation, and manual intervention is required i.e., Approval Process.
Confirmed	Vendor booking is validated, and Shipment Instruction will be sent to Freight Forwarder on a schedule
Planned	State transition based on referenced Transport Order object. Once the Freight Forwarder send the TO and TU details back to GLO.
Shipped	State transition based on referenced Transport Order object. Carrier has picked up the material from the Supplier factory. The material can still be on the road to port, at the ocean, or on the way to final destination (customer factory).
Arrived	State transition based on referenced Transport Order object. When all the materials are delivered at final destination (customer factory).
Cancelled	Vendor booking line is cancelled.

Transport Order – Object States

The system uses a state model to manage the Transport Order lifecycle. The following table defines each state and its priority. The state is set at the Transport Order line level, which rolls up to the header, based on the state priority.

Transport Order – Lifecycle

State	Definition
Planned	TO is updated (from TMS) with Booking/Tender Confirmation with Container/Legs info
Shipped	TO is updated with In-Transit Tracking (from TMS) with ETA updates
Delivered	TO is updated (from TMS) when container(s) delivered to final delivery location
Cancellation Requested	TO/Container Cancellation Requested by the planner.
Cancelled	Booking Cancellation is confirmed from TMS
Closed	TO is closed by the planner.

Transport Order – State Transition

Start/End	Planned	Shipped	Delivered	Cancelled
System Initial	B2B Create (CLP)	B2B Create (CLP)		
Planned	UI TMS/TO Ack (4PL)	Last Container Leg not in Delivered		Jabil (logistics/Buyer) UI Cancel.
Shipped		Last Container Leg not in Delivered	Last Container Leg in Arrived	
Delivered			Last Container Leg in Arrived	
Cancelled				

Transport Unit States

State	Definition
Planned	If all data elements that put the state into Shipment On Hold are resolved, the state changes to Shipment Ready. This means all the necessary data elements are populated but the shipment has not received an Actual Time of Departure yet. Physical Container exists and yet to depart.
In-Transit	Upon receiving the Actual Time of Departure, the container leg state becomes In-Transit. As soon as any one leg has departed and is therefore In-Transit, the Transport Order Line State is Shipped. The container is in transit.
Arrived	The container leg is considered arrived when it has arrived at the leg's destination. For example, a dray road leg arrives when it receives the Delivered event at the port of loading. However, the Ocean leg has arrived upon receiving the Gate Out event. The container legs are in the Arrived state at the Actual Time of Arrival for the leg, or if one of the subsequent legs is in the In-Transit or Arrived state. This indicates that the Actual Time of Arrival was not received for the previous leg. The container has arrived at the destination.
Cancel Requested	A cancel has been requested for the transport order either by the supplier, buyer, planner or carrier, therefore, the container legs must be Cancelled. Logic in the application must remove all links and other dependencies. Until this process is complete, the state is Cancel Requested (placeholder) until the state of Cancel occurs. Container Leg is cancellation required by the carrier.
Cancelled	The container legs have been cancelled. Container Legs are cancelled.





Start/End	Shipment Ready	In-Transit	Arrived	Cancellation Requested	Cancelled
System Initial	B2B Create (CLP)	B2B Create (CLP)			
Shipment Ready		B2B Update (Carrier/Status Update)		UI Cancel (4PL)	
In-Transit		B2B Update (Carrier/Status Update)	B2B Update (Carrier/Status Update)		
Arrived			B2B Update (Carrier/Status Update)		
Cancellation Requested				UI Cancel (4PL)	B2B Cancel (Carrier)
Cancelled		B2B Update (CLP)			

Transport Unit – Journey

This is an example of the graphical representation of a TU journey:


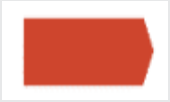





The following tables describes the logic used to determine the color coding, status and issue descriptions for the various shapes representing TU journey

Graphic	Description	Logic
	Light green circle	If Scheduled Departure (ETD) is <=Target Ship Date, then Shipment Ready will show as Green (because scheduled departure is meeting the Targeted Ship Date)
	Rust red circle	If Scheduled Departure (ETD) is greater than Target Ship Date, then Shipment Ready will show as RED (because scheduled departure is after the Targeted Ship date)
	Gray chevron arrow	This indicates that No ACTUAL Departure has been recorded yet. No subsequent leg shipped/delivered and current leg has no departure recorded (ATD=null)
	Light green chevron arrow	The recorded departure (ATD) exists, and in-transit leg will not miss the next leg.

Transport Unit – Journey

The following tables describes the logic used to determine the color coding, status and issue descriptions for the various shapes representing the Container’s journey

Graphic	Description	Logic
	Dark orange chevron arrow	No departure recorded (ATD=null) was ever recorded but subsequent legs have recorded a departure or delivery. Will correspond to transport unit leg state: Arrived
	Rust red circle	The recorded departure (ATD) exists. Only applicable to any container leg that is before the last leg. The "arrival" date will result in missing the next leg i.e., ETA of 1st leg would be >= ETD of 2nd leg.
	Gray bar	No subsequent leg shipped/delivered and current leg has no arrival recorded (ATA=null)
	Light green bar	The recorded arrival (ATA) exists and will not miss arrival to the next leg
	Dark orange bar	The recorded arrival (ATA) exists and is late against the ETA at destination

Transport Unit – Milestones and Events

Events are transportation status updates on specific activities in the shipment process

- Event sources:
 - Auto-generated: these are auto-generated in GTL based on operational steps
 - Partner provided: LSPs will be responsible for managing certain activities & provided events on behalf of the carriers.
 - External Event engines: Event engines (like Shippeo) connect to carriers and provide events
- Event types:
 - Actual – These events & their dates indicate when the event happened.
 - Estimated – These events & their dates estimate when the event will happen.
 - Predicted – This event & its date are sent from the predictive engine to predict the vessel arrival time based on the current vessel's geographical location. Applicable to the vessel-arrival milestone only.

Milestones

- GLO consolidates events from multiple sources and maps to a single milestone
- GLO performs this based on a preconfigured priority setting, allowing users a clear view of the shipment status.
- The application tracks three milestone categories:
 - PLANNING – Milestones tied to Shipment planning process events (Ex, Carrier Booking Submitted, Carrier Booking Confirmed, etc.)
 - DOCUMENTATION – Milestones tied to Shipment documentation process events (Ex, VGM Submitted, Customs Cleared, etc.)
 - EXECUTION – Milestones tied to Shipment Execution process events (Ex, Vessel Arrival, Vessel Departure, etc.)



Global Logistics Orchestration

Alerts

JABIL

Vendor Booking Required Alerts – Portal Users

Alert type	Vendor Booking Required Alert - PORTAL
Delivery	<p>These Alerts are triggered to suppliers to start/Initiate Vendor bookings on the Purchase Orders which needs to be shipped.</p> <p>Every 24 hours <u>at 1700 UTC</u>. It is always Delta that will be sent in email.</p>
Trigger	<p>Current Date = 'Confirmed Arrival Date' – (Transit Time + Preparation Days (5 days)) When the Confirmed Date is unavailable. Current Date = 'PO Request Date' – (Transit Time + Preparation Days (5 days))</p> <p>No Alert if the Schedule State = Cancel, Closed, and No Commit, and if Vendor Booking already exists (via PO Auto-Flip process)</p>
Retrigger	NO
Severity	HIGH
Subscriber	Supplier, Jabil Logistics, Jabil Buyers

Vendor Booking Alerts – PORTAL Suppliers

Alert Name	Alert Description	Alert Subscribers	Alert Method
Supplier Routing Guide Non-Compliance	This alert is triggered when the Vendor Booking Carrier does not match the Carrier in the Routing Guide.	Jabil Logistics, Jabil Buyer and Supplier	Daily Email 1700UTC My Workspace
Vendor Booking Under Review	This is the alert sent to Jabil Logistics to review the Vendor Booking is set to Under Review by the Jabil Buyer.	Jabil Logistics / Jabil Buyer	Email Every Hour My Workspace & Exceptions Summary Page
Validate / Approve Vendor Booking	This alert is triggered when the Vendor Booking is for the Supplier in the Restricted list and the Carrier does not match the Routing guide.	Jabil Buyer/Jabil Logistics	Email Every Hour My Workspace & Exceptions Summary Page
Vendor Booking Rejected	This alert is triggered when the Vendor Booking is rejected by the Jabil Buyer/Logistics.	Supplier	Email Every Hour My Workspace & Exceptions Summary Page
Vendor Booking Cancelled	When the Vendor Booking is cancelled, this is to alert the Supplier of the cancellation of the Vendor Booking.	Jabil Buyer, Jabil Logistics, Supplier	Email Every Hour My Workspace & Exceptions Summary Page

Transport Order Alerts – Portal Suppliers

Alert Name	Alert Description	Alert Subscribers	Alert Method
New CLP is created	The alert is triggered when a new TO/TU is created via the CLP	Jabil (Buyer/Logistics), Supplier	Email Every 2 Hours My Workspace & Exceptions Summary Page
CLP is Updated	This alert is triggered when an existing TO/TU is updated	Jabil (Buyer/Logistics), Supplier	Email Every 2 Hours My Workspace & Exceptions Summary Page
CLP Cancelled Alert	This alert is triggered when an existing TO/TU is Cancelled	Jabil (Buyer/Logistics), Supplier	Email Every 2 Hours My Workspace & Exceptions Summary Page
Missing ATD	This alert provides a list of Shipments which has been missed to be picked-up or when the Event is missing from the Carrier/FF. TO Current Date = ETD+2 days has passed, but the system has not captured ATD	Jabil (Buyer/Logistics)	Daily Email 1700 UTC My Workspace
Missing ATA	This alert provides a list of Shipments which has been missed to be delivered or when the Event is missing from the Carrier/FF.	Jabil (Buyer/Logistics)	Daily Email 1700 UTC My Workspace

Documentation Alerts – Portal Suppliers

Alert Name	Alert Description	Alert Subscribers	Alert Method
Submit Documents	<p>This alert is triggered when the Vendor Booking is completed, and Supplier can share mandatory shipping documents for upload.</p> <p>The alert will list all the required documents with the name of what you should upload.</p>	Supplier, Jabil Buyer, Jabil Logistics	<p>Daily Email 1700 UTC</p> <p>My Workspace</p>

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